



## FINANCE DEPARTMENT

# August Financial Report

November 7, 2016

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures as well as other important financial information through the month of **August**. Attached to this report are monthly financial summaries that indicate financial activity for the period as well as fiscal year to date. Also included is an updated capital project status report and current (FY 2016-17 authorized totals) vacancy report.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees as well as Licenses and Permits. General Fund Expenditures are shown by department. The financial summary for the remaining City funds are broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2015-16 Operating Budget and Plan of Municipal Services as well as the Comprehensive Annual Financial Report (CAFR). To view these documents as well as other financial information produced by the Finance Department, please click on the link below. All of these documents can be found on the City website.

- [City of New Braunfels Financial Documents](#)



For more information contact:

Martie Simpson  
Director of Finance  
[msimpson@nbtexas.org](mailto:msimpson@nbtexas.org)

Jared Werner  
Assistant Director of Finance  
[jwerner@nbtexas.org](mailto:jwerner@nbtexas.org)

## General Fund Revenues

As of August 31, General Fund revenues total \$47,109,775 or 86.9% of total budgeted revenues. \$3.9 million was collected during the month of August, 71% of which came from sales taxes and Franchise payments. The taxes and franchise fees revenue category will still generate the majority of monthly collections, due to the monthly franchise payment from NBU and monthly sales tax payments which typically increase during the summer months. Sales tax is the single largest revenue source in the General Fund. As we begin to close out the fiscal year, a number of fourth quarter payments will be received during October and November. Therefore, the process of closing out the final two months takes slightly longer.

License and permit revenue continue to trend positively and above budget through August, having already collected 114.7% of the budgeted totals. Fines and forfeitures are slightly below budget at the end of August (91.7%). Charges for service remains below budget (86.7%), however as mentioned above this revenue source is impacted by quarterly and one time payments received at the end of the fiscal year. Parks and Recreation revenue totaled \$150,063 in the month of August, exceeding the yearly allocation (100.9%) with one more month of revenue still to collect. The final interfund transfer payments from the enterprise funds will be booked in the month of September.

## General Fund Expenditures

As of August 31, General Fund expenditures and encumbrances total \$49,878,606 or 88.6% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. Budget transfers and potentially amendments will be required as the City goes through the process of closing out the fiscal year. At the end of August, 23 out of 26 payrolls have been posted, which represent 88.5% of the total payrolls for the fiscal year. As you can see in the table below, employee expenditures are right on budget at the end of August. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category.

Expenditure Category	Current Total Budget	Period Activity	Total Fiscal YTD Expenditures and Encumbrances	Fiscal YTD % of Budget
Employee Expenses	\$41,927,064	\$ 3,237,833	\$ 37,059,031	88.4%
Operating Expenses	11,796,462	842,693	11,257,167	95.4%
Capital Expenses	648,650	275,594	648,621	100.0%
Interfund Transfers	1,932,525	-	913,787	47.3%
Contingencies*	-	-	-	0%
<b>Total</b>	<b>\$56,304,701</b>	<b>\$ 4,356,120</b>	<b>\$ 49,878,606</b>	<b>88.6%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of August total \$2,033,299 or 70.2% of total budgeted revenues, the majority of which are from fuel sales. The continued low costs of fuel impacts gross fuel sale revenue as well; therefore the below budget revenue(s) continue to not be a concern. Expenditures and encumbrances total \$2,062,888 or 68.7% of budget. Similar to revenue, fuel purchase for resale represent the majority of Airport expenditures.

Therefore, expenditures are below budget as a result of the lower than projected cost to purchase fuel for resale. Vacancy savings are also a factor to the budget to actual variance – currently at 86.5% of the budget. Capital expenditures are at 94.5% committed reflective of the purchase and encumbrance of maintenance equipment and construction improvements.

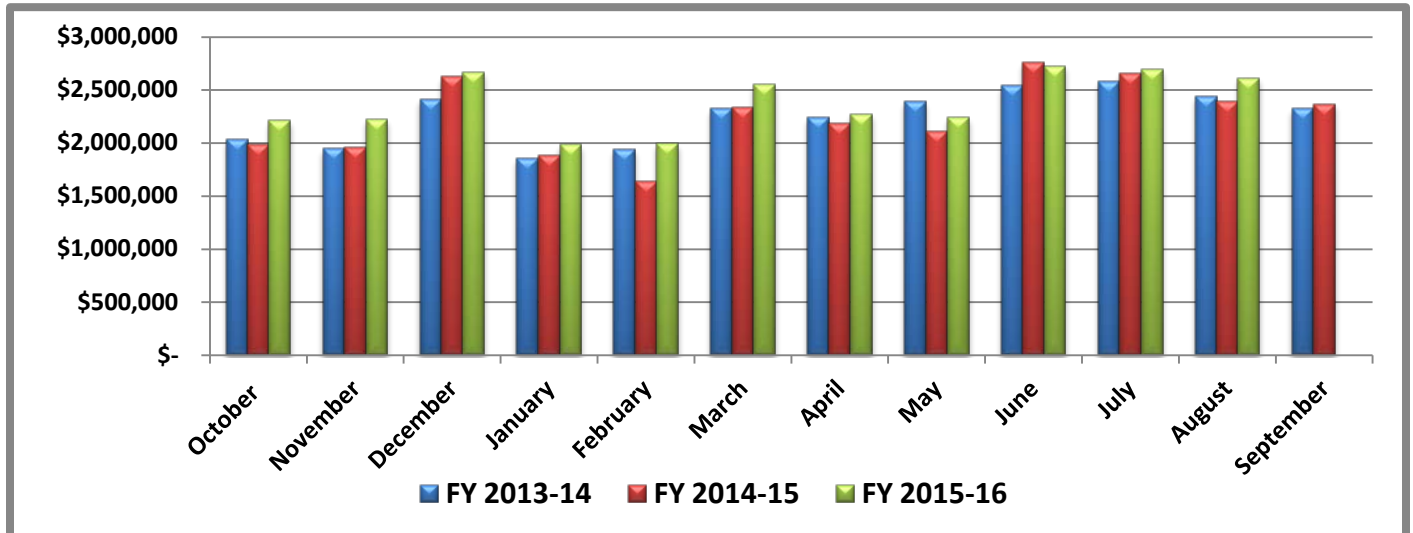
**Solid Waste Fund** – Revenues through the month of August total \$7,633,320 or 92.1% of total budgeted revenues. Revenues are right on budget through the end of August. Solid Waste expenditures and encumbrances total \$7,128,975 or 83.8% of budget. Employee expenditures are right on budget. Operating expenditures are slightly below budget (84.1%) at the end of August.

**Golf Course Fund** – Charges for Services revenues through the month of August total \$1,503,091 or 77.6% of total budgeted revenues, below the budgeted parameter. Rounds played in August were also down in comparison to last fiscal year. However, rain impacted play in August. There were 13 rain days in the month of August, compared to only three in the previous year. Golf Fund expenditures and encumbrances total \$1,641,656 or 86.7%, below budget, however this is due the final debt transfer that will be posted in September.

**Civic/Convention Center Fund** – Charges for Services revenues through the Civic/Convention Center Fund in the month of August total \$403,834 or 89.8%, slightly below budget. Civic/Convention center revenues have fluctuated throughout the fiscal year, however staff is confident revenues will end the year close to budgeted levels. Staff will continue to monitor this revenue source closely. Expenditures in the fund total \$530,193 or 74.9%. Vacancy savings are the main contributing factor to the budget variance through August (72.9%), which are well below budget.

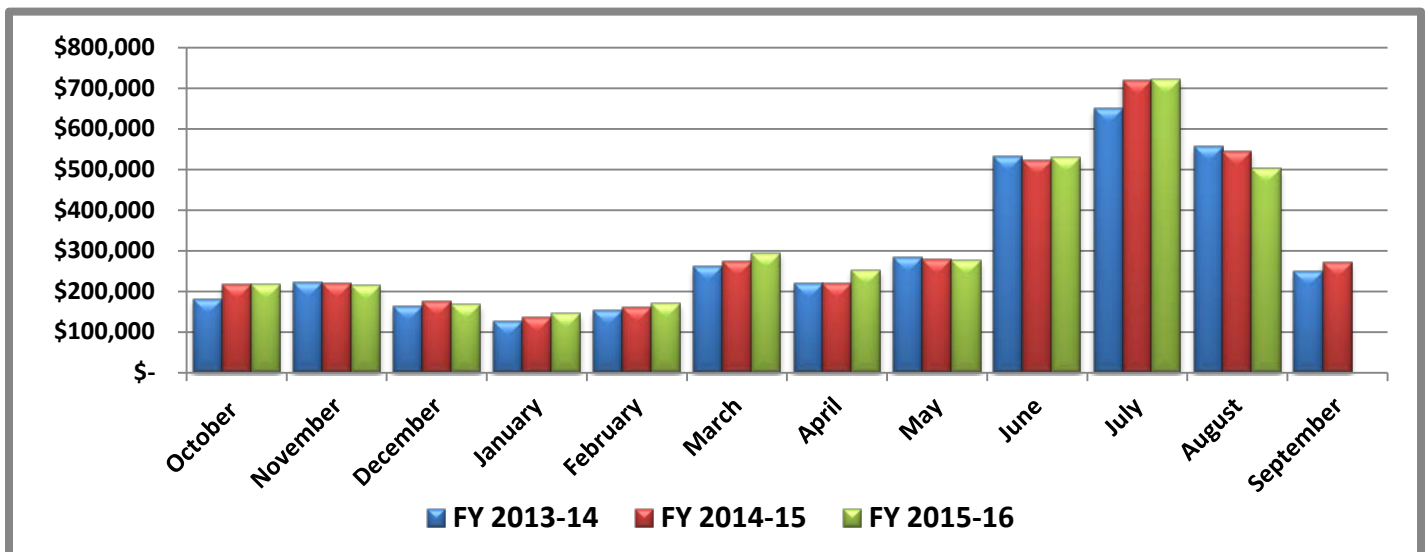
## Sales Tax Collection

As a reminder, sales tax is received approximately six weeks after the month has ended. However, the graph below includes the October – August sales tax payments in an effort to provide the most up to date information regarding sales tax collections. The August payment was up 9.6%, when compared to the previous fiscal year. Fiscal year to date, collections are up 6.8%



## Hotel/Motel Tax Collection

Hotel Motel tax collections are another revenue source that is typically received 30-45 days after a month has ended. Therefore, the financial summaries do not reflect hotel activity for through month of August. However, the graph below does include hotel/motel collections for the months of Oct-August, again to provide the latest information. August Hotel/Motel tax collections were down 7.7% when compared to the previous fiscal year. Fiscal year to date, Hotel/Motel collections are up .7% when compared to the previous fiscal year.





FINANCE DEPARTMENT

City of New Braunfels  
 Monthly Financial Summaries  
 As of Aug 31, 2016

General Fund

	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Taxes and Franchise Fees	\$ 42,524,467	\$ 2,851,333	\$ 36,079,260	84.8%
Licenses and Permits	2,936,155	352,143	3,366,993	114.7%
Intergovernmental	45,000	26,287	97,527	216.7%
Charges for Services	3,214,800	209,124	2,788,374	86.7%
Fines and Forfeitures	1,411,800	110,493	1,294,111	91.7%
Interest Income	70,000	93,000	104,385	149.1%
Parks and Recreation	1,242,242	150,063	1,253,868	100.9%
Miscellaneous	1,992,600	199,240	1,552,063	77.9%
Interfund Transfers	764,259	-	573,194	75.0%
<b>Total General Fund Revenues</b>	<b>\$ 54,201,323</b>	<b>\$ 3,991,683</b>	<b>\$ 47,109,775</b>	<b>86.9%</b>

	Current Total Budget	Period Activity Aug	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
City Council	\$ 47,350	\$ 5,823	\$ 37,764	79.8%
City Attorney	1,039,655	43,336	917,707	88.3%
City Administration	2,936,163	246,424	2,596,343	88.4%
Human Resources	693,941	49,705	611,939	88.2%
Finance	903,106	66,462	795,622	88.1%
Planning and Community Development	2,898,157	218,903	2,627,739	90.7%
Police	14,820,769	1,067,523	13,258,272	89.5%
Fire	16,073,190	1,180,608	14,283,776	88.9%
Public Works	6,096,086	513,502	5,666,421	93.0%
Parks	4,908,441	463,002	4,504,913	91.8%
Library	1,953,809	165,448	1,739,278	89.0%
Non-Departmental	3,934,034	335,384	2,838,832	72.2%
<b>Total General Fund Expenditures</b>	<b>\$ 56,304,701</b>	<b>\$ 4,356,120</b>	<b>\$ 49,878,606</b>	<b>88.6%</b>



FINANCE DEPARTMENT

City of New Braunfels  
 Monthly Financial Summaries  
 As of Aug 31, 2016

<b>Airport Fund</b>	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 2,845,224	\$ 170,564	\$ 1,870,402	65.7%
Intergovernmental	50,000	-	50,000	100.0%
Interfund Transfer	-	-	112,897	0.0%
<b>Total Airport Revenues</b>	<b>\$ 2,895,224</b>	<b>\$ 170,564</b>	<b>\$ 2,033,299</b>	<b>70.2%</b>

	Current Total Budget	Period Activity Aug	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
Employee Expenses	\$ 460,361	\$ 34,043	\$ 398,136	86.5%
Operation Expenses	1,905,515	103,998	1,174,882	61.7%
Capital Expenses	159,500	-	150,775	94.5%
Interfund Transfer	450,792	46,000	339,095	75.2%
Contingencies	26,010	-	-	0.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,002,178</b>	<b>\$ 184,041</b>	<b>\$ 2,062,888</b>	<b>68.7%</b>

<b>Solid Waste Fund</b>	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 8,125,006	\$ 715,078	\$ 7,468,095	91.9%
Miscellaneous	165,856	29,583	\$ 160,397	96.7%
Interest Income	800	-	4,828	603.5%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 8,291,662</b>	<b>\$ 744,661</b>	<b>\$ 7,633,320</b>	<b>92.1%</b>

	Current Total Budget	Period Activity Aug	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
Employee Expenses	\$ 3,062,935	\$ 229,015	\$ 2,709,489	88.5%
Operation Expenses	4,402,168	182,940	3,701,401	84.1%
Capital Expenses	6,300	-	6,114	97.0%
Interfund Transfer	979,795	-	711,971	72.7%
Contingencies	58,781	-	-	0.0%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 8,509,979</b>	<b>\$ 411,955</b>	<b>\$ 7,128,975</b>	<b>83.8%</b>



FINANCE DEPARTMENT

City of New Braunfels  
 Monthly Financial Summaries  
 As of Aug 31, 2016

<b>Golf Fund</b>	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 1,724,396	\$ 123,584	\$ 1,300,437	75.4%
Contributions	176,000	176,000	176,000	100.0%
Miscellaneous	36,750	2,341	26,654	72.5%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,937,146</b>	<b>\$ 301,925</b>	<b>\$ 1,503,091</b>	<b>77.6%</b>
<b>Expenditures</b>				
Employee Expenses	\$ 793,634	\$ 61,608	\$ 698,316	88.0%
Operation Expenses	592,543	34,769	566,121	95.5%
Interfund Transfer	498,625	-	377,219	75.7%
Contingencies	7,998	-	-	0.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,892,800</b>	<b>\$ 96,377</b>	<b>\$ 1,641,656</b>	<b>86.7%</b>
<b>Civic/Convention Center Fund</b>				
	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 449,754	\$ 44,190	\$ 403,834	89.8%
Interfund Transfers	279,708	-	-	0.0%
Miscellaneous	-	46	1,351	0.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 729,462</b>	<b>\$ 44,236</b>	<b>\$ 405,185</b>	<b>55.5%</b>
<b>Expenditures*</b>				
Employee Expenses	\$ 390,517	\$ 24,722	\$ 284,831	72.9%
Operation Expenses	232,688	21,783	193,686	83.2%
Interfund Transfer	66,568	-	51,676	77.6%
Contingencies	17,943	-	-	0.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 707,716</b>	<b>\$ 46,505</b>	<b>\$ 530,193</b>	<b>74.9%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

City of New Braunfels

Monthly Financial Summaries

As of Aug 31, 2016

Revenues

Expenditures

	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD of budget	%		Current Total Budget	Period Activity Aug	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Debt Service Fund	\$ 14,532,487	\$ 39,874	\$ 12,563,095		86.4%		\$ 14,463,977	\$ 1,110,531	\$ 14,408,763	99.6%
Self Insurance Fund	\$ 6,199,462	\$ 450,796	\$ 6,044,340		97.5%		\$ 7,383,045	\$ 633,704	\$ 6,729,441	91.1%
<b>Special Revenue Funds</b>										
CDBG Fund	\$ 930,199	\$ -	\$ 121,938		13.1%		\$ 930,199	\$ 2,363	\$ 495,927	53.3%
Grant Fund	\$ 1,865,000	\$ 155,488	\$ 543,971		29.2%		\$ 1,865,000	\$ 54,400	\$ 1,560,662	83.7%
Special Revenue Fund	\$ 100,000	\$ 40,323	\$ 154,602		154.6%		\$ 232,500	\$ 15,021	\$ 141,969	61.1%
River Activities Fund	\$ 1,280,502	\$ 269,133	\$ 804,189		62.8%		\$ 1,284,203	\$ 209,562	\$ 1,093,193	85.1%
Court Security Fund	\$ 36,500	\$ 3,353	\$ 28,405		77.8%		\$ 50,887	\$ 7,368	\$ 50,074	98.4%
Judicial Efficiency Fund	\$ 8,138	\$ 731	\$ 8,710		107.0%		\$ 21,750	\$ 1,251	\$ 4,923	22.6%
Court Technology Fund	\$ 40,215	\$ 4,471	\$ 37,902		94.2%		\$ 64,000	\$ 40,046	\$ 63,953	99.9%
Child Safety Fund	\$ 139,010	\$ 1,501	\$ 130,815		94.1%		\$ 166,000	\$ 1,679	\$ 119,429	71.9%
Stormwater Development Fund	\$ 70,000	\$ 7,469	\$ 65,193		93.1%		\$ 171,000	\$ 4,627	\$ 170,751	99.9%
Juvenile Case Manager Fund	\$ 64,155	\$ 6,352	\$ 55,442		86.4%		\$ 113,451	\$ 7,498	\$ 86,180	76.0%
Cable Franchise Fund (PEG)	\$ 213,250	\$ -	\$ 224,259		105.2%		\$ 830,000	\$ -	\$ 830,000	100.0%
Equipment Replacement Fund	\$ 493,000	\$ -	\$ 90,509		18.4%		\$ 2,257,000	\$ 123,052	\$ 1,927,371	85.4%





FINANCE DEPARTMENT

City of New Braunfels  
 Monthly Financial Summaries  
 As of Aug 31, 2016

Revenues

Expenditures

	Current Total Budget	Period Activity Aug	Total Fiscal YTD	Fiscal YTD of budget	%	Current Total Budget	Period Activity Aug	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Special Revenue Funds - continued</b>									
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,832,984	\$ 47,310	\$ 1,435,225		78.3%	\$ 308,408	\$ -	\$ 276,855	89.8%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,892,674	\$ 39,624	\$ 769,813		40.7%	\$ 1,892,674	\$ 6,206	\$ 1,553,148	82.1%
Faust Library Fund	\$ -	\$ 99	\$ 467		0.0%	\$ 7,604	\$ -	\$ 7,604	100.0%
Cemetery Improvements Fund*	\$ 500	\$ 100	\$ (5,654)		-1130.8%	\$ 86,500	\$ -	\$ 78,773	91.1%
Hotel/Motel Tax Fund	\$ 4,090,129	\$ 616,338	\$ 2,590,131		63.3%	\$ 4,567,599	\$ -	\$ 2,437,026	53.4%

### Active Capital Projects

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<i>Streets and Drainage Projects</i>									
Alves Lane Improvements	Professional Services	2013 Bond	\$ 1,293,470	\$ 953,799	\$ 314,770	\$ 24,901	LA	100% submittal under review; ROW acquisition & utility coordination in progress	Adam Michie
	Land		\$ 1,311,800	\$ 72,619	\$ 554,281	\$ 684,900			
	Construction		\$ 5,224,730	\$ 98,000	\$ -	\$ 5,126,730			
	<b>Totals</b>		<b>\$ 7,830,000</b>	<b>\$ 1,124,418</b>	<b>\$ 869,051</b>	<b>\$ 5,836,530</b>			
Blieders/German Creek Watershed Improvements	Professional Services	2013 Bond	\$ 855,700	\$ 576,387	\$ 56,486	\$ 222,827	PD	Project on hold pending Veramendi	Adam Michie
	Land		\$ 163,760	\$ 35,000	\$ -	\$ 128,760			
	Construction		\$ 7,537,540	\$ -	\$ -	\$ 7,537,540			
	<b>Totals</b>		<b>\$ 8,557,000</b>	<b>\$ 611,387</b>	<b>\$ 56,486</b>	<b>\$ 7,889,127</b>			
Citywide Street Improvements	Professional Services & Construction	2013 Bond	\$ 10,000,000	\$ 2,327,883	\$ 200,767	\$ 7,471,349	23%	Landa Park Dr. waterline construction completed; Year 3 projects in design	Josh Niles
	<b>Totals</b>		<b>\$ 10,000,000</b>	<b>\$ 2,327,883</b>	<b>\$ 200,767</b>	<b>\$ 7,471,349</b>			
Klein Road Reconstruction	Professional Services	2013 Bond	\$ 1,268,066	\$ 707,486	\$ 559,252	\$ 1,328	FD	90% design submitted on May 13; working on Guadalupe County Rd agreement, and utility agreements; NTP for ROW issued, ROW exhibits imminent to begin acquisition; construction summer 2017	Nate Garza
	Land		\$ 1,664,000	\$ 9,854	\$ 8,221	\$ 1,645,925			
	Construction		\$ 8,598,934	\$ -	\$ -	\$ 8,598,934			
	<b>Totals</b>		<b>\$ 11,531,000</b>	<b>\$ 717,340</b>	<b>\$ 567,474</b>	<b>\$ 10,246,187</b>			
Live Oak/Katy Improvements	Professional Services	2013 C of O & 2013 Bond	\$ 977,331	\$ 240,813	\$ 465,543	\$ 270,975	FD	Final design in progress. Surveying and environmental evaluation complete. USACE regulatory review in progress. 40% design under staff review.	Adam Michie
	Land		\$ 36,000	\$ 33,409	\$ 2,591	\$ -			
	Construction		\$ 3,675,669	\$ -	\$ -	\$ 3,675,669			
	<b>Totals</b>		<b>\$ 4,689,000</b>	<b>\$ 274,222</b>	<b>\$ 468,134</b>	<b>\$ 3,946,644</b>			
North Tributary Flood Control Project	Professional Services	2004, 2008 & 2012 C of O's	\$ 980,379	\$ 900,984	\$ 79,394	\$ 0	91%	Staff pursuing design and repair options concurrent with litigation; Site maintenance ongoing	Bryan Woods
	Land		\$ 972,635	\$ 924,024	\$ -	\$ 48,611			
	Construction		\$ 5,732,414	\$ 4,796,934	\$ 472,158	\$ 463,322			
	<b>Totals</b>		<b>\$ 7,685,428</b>	<b>\$ 6,621,942</b>	<b>\$ 551,552</b>	<b>\$ 511,934</b>			
Panther Canyon Erosion Control	Professional Services	2013 Bond	\$ 94,810	\$ 42,124	\$ 2,107	\$ 50,580	FD	Final design phase underway; coordinating w/NBISD & TCEQ	Adam Michie
	Land		\$ 39,450	\$ -	\$ -	\$ 39,450			
	Construction		\$ 289,740	\$ -	\$ -	\$ 289,740			
	<b>Totals</b>		<b>\$ 424,000</b>	<b>\$ 42,124</b>	<b>\$ 2,107</b>	<b>\$ 379,770</b>			
Solms Road/Morningside Drive/Rueckle Road Reconstruction	Professional Services	2013 Bond	\$ 1,778,382	\$ 1,087,371	\$ 602,621	\$ 88,390	FD	90% plans submitted on 7/25, ROW exhibits imminent to begin acquisitions; construction summer 2017	Nate Garza
	Land		\$ 4,162,000	\$ 67,792	\$ 408	\$ 4,093,800			
	Construction		\$ 9,423,618	\$ -	\$ -	\$ 9,423,618			
	<b>Totals</b>		<b>\$ 15,364,000</b>	<b>\$ 1,155,163</b>	<b>\$ 603,029</b>	<b>\$ 13,605,808</b>			
Wood Road/Landa Street Drainage Improvements Preliminary Design	Professional Services	2013 Bond	\$ 2,700,000	\$ 602,499	\$ 234,186	\$ 1,863,315	PD	Design/study underway. Draft Conceptual Phase alternatives under review.	Adam Michie
	<b>Totals</b>		<b>\$ 2,700,000</b>	<b>\$ 602,499</b>	<b>\$ 234,186</b>	<b>\$ 1,863,315</b>			
Landa Street Transportation Enhancement Project	Professional Services	2011 C of O's & 4B	\$ 260,727	\$ 247,126	\$ 45,682	\$ (32,081)	FD	100% Design submitted to TxDOT & CONB April 2016; TxDOT will begin project after Wurstfest	Nate Garza
	Construction		\$ 414,273	\$ 254,063	\$ -	\$ 160,210			
	<b>Totals</b>		<b>\$ 675,000</b>	<b>\$ 501,189</b>	<b>\$ 45,682</b>	<b>\$ 128,129</b>			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Westside Pedestrian Enhancement Project	Professional Services	2007, 2008, 2011,	\$ 200,000	\$ -	\$ 169,382	\$ 30,618	PD	Design beginning 10/16; PSA and PO issued; design underway	Nate Garza
	Construction	2012 C of O's & 2015	\$ 200,000	\$ -	\$ -	\$ 200,000			
	<b>Totals</b>		<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 169,382</b>	<b>\$ 230,618</b>			
<b>Parks and Recreation</b>									
Comal Cemetery	Professional Services	2007 C of O's	\$ 358,483	\$ 290,540	\$ 67,943	\$ -	FD	95% construction documents received; Final design pending CIP Planning	Adam Michie
	Construction		\$ -	\$ -	\$ -	\$ -			
	<b>Totals</b>		<b>\$ 358,483</b>	<b>\$ 290,540</b>	<b>\$ 67,943</b>	<b>\$ -</b>			
Community Recreation Center	Professional Services	2011 C of O, 2013 Bond(Incl. \$628k in Contingencies),	\$ 2,071,708	\$ 473,160	\$ 1,557,248	\$ 41,300	FD	Construction is on-going.	Jennifer Cain
	Land		\$ 77,157	\$ 3,563	\$ 1,437	\$ 72,157			
	Construction		\$ 21,370,815	\$ 35,296	\$ 11,504,767	\$ 9,830,753			
	<b>Totals</b>		<b>\$ 23,519,680</b>	<b>\$ 512,019</b>	<b>\$ 13,063,451</b>	<b>\$ 9,944,210</b>			
Land acquisition for Future Sports Complex Development	Land	2013 Bond	\$ 2,500,000	\$ 20,784	\$ 1,816	\$ 2,477,400	1%	Possible sites identified; Reviewing appraisals and evaluations	Bryan Woods
	<b>Totals</b>		<b>\$ 2,500,000</b>	<b>\$ 20,784</b>	<b>\$ 1,816</b>	<b>\$ 2,477,400</b>			
Morningside Park Development	Professional Services	2012 C of O, 2013 Bond & Park	\$ 106,100	\$ 98,066	\$ 8,034	\$ (0)	2%	Project currently in construction; waiting on bathrooms and playground equipment; tentative completion January 2017	Nate Garza
	Construction		\$ 1,030,773	\$ 23,275	\$ 1,078,471	\$ (70,973)			
	<b>Totals</b>		<b>\$ 1,136,873</b>	<b>\$ 121,341</b>	<b>\$ 1,086,505</b>	<b>\$ (70,973)</b>			
<b>Municipal Improvement Projects</b>									
Central Texas Technology Center (CTTC)	Professional Services	4B, IDF, Seguin (4A), & 2013 Bond	\$ 513,818	\$ 402,732	\$ 80,045	\$ 31,041	95%	Project Complete	Jennifer Cain
	Construction		\$ 6,322,182	\$ 6,037,591	\$ 284,591	\$ -			
	<b>Totals</b>		<b>\$ 6,836,000</b>	<b>\$ 6,440,323</b>	<b>\$ 364,636</b>	<b>\$ 31,041</b>			
Police Department Improvements	Professional Services	2009 & 2012 C of O's	\$ 91,924	\$ 75,705	\$ 35,800	\$ (19,580)	SD	Programming and feasibility study has been completed	Jennifer Cain
	Construction		\$ 353,076	\$ 320,535	\$ -	\$ 32,540			
	<b>Totals</b>		<b>\$ 445,000</b>	<b>\$ 396,240</b>	<b>\$ 35,800</b>	<b>\$ 12,960</b>			
City Hall Renovation	Professional Services	2008, 2009, 2013, & 2015 C of O's, PEG Fund	\$ 913,756	\$ 817,320	\$ 6,918	\$ 89,517	89%	Project substantially complete; punch list is ongoing	Jennifer Cain
	Land		\$ 2,650,732	\$ 2,650,732	\$ -	\$ -			
	Construction		\$ 8,784,027	\$ 7,779,602	\$ 983,156	\$ 21,269			
	<b>Totals</b>		<b>\$ 12,348,515</b>	<b>\$ 11,247,655</b>	<b>\$ 990,074</b>	<b>\$ 110,786</b>			
Downtown Improvements Phase 1	Professional Services	4B & 2012 C of O's	\$ 465,916	\$ 395,038	\$ 91,580	\$ (20,702)	FD	Contract negotiations in progress	Adam Michie
	Construction		\$ 2,023,136	\$ 38,808	\$ -	\$ 1,984,328			
	<b>Totals</b>		<b>\$ 2,489,052</b>	<b>\$ 433,846</b>	<b>\$ 91,580</b>	<b>\$ 1,963,626</b>			
Public Works/Fire Training Facility	Professional Services	2008 C of O's	\$ 844,377	\$ 341,498	\$ 466,607	\$ 36,272	FD	Continuing Review of design & cost estimates	Bryan Woods
	Land		\$ 1,120,711	\$ 1,120,711	\$ -	\$ -			
	Construction		\$ -	\$ -	\$ -	\$ -			
	<b>Totals</b>		<b>\$ 1,965,088</b>	<b>\$ 1,462,209</b>	<b>\$ 466,607</b>	<b>\$ 36,272</b>			
Fire Station #1	Professional Services	2007, 2009 & 2012 C of O's	\$ 119,600	\$ 18,000	\$ 101,600	\$ -	PD	Design development complete. Construction Documents in progress. 100% review anticipated late December	Adam Michie
	Construction		\$ 514,343	\$ -	\$ -	\$ 514,343			
	<b>Totals</b>		<b>\$ 633,943</b>	<b>\$ 18,000</b>	<b>\$ 101,600</b>	<b>\$ 514,343</b>			
Airport Improvements	Construction	2014 C of O's & Airport Fund	\$ 3,312,000	\$ 2,189,420	\$ 1,118,755	\$ 3,825	90%	C of O issued for Hangars 1806, 1654, 1740, 1732, Quonset hut, T-hangars & hail sheds. Punch list is ongoing	Josh Niles
	<b>Totals</b>		<b>\$ 3,312,000</b>	<b>\$ 2,189,420</b>	<b>\$ 1,118,755</b>	<b>\$ 3,825</b>			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Fire Station #2 Design	Professional Services	2015 Tax Note	\$ 150,000	\$ -	\$ -	\$ 150,000	SD	Design to commence Fall 2016	
	<b>Totals</b>		<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>			
Tube Chute & Last Tubers Exit Design	Professional Services	Funds	\$ 250,000	\$ -	\$ -	\$ 250,000	SD	RFQ has been received and is under review	Bryan Woods
	<b>Totals</b>		<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>			

\*SD=Scope Development in Progress

PD=Preliminary Design in Progress

FD=Final Design In Progress

LA=Land Acquisition In Progress

Construction=0%-100%

**Vacancy Listing by Department  
as of November 7, 2016**

<b>Department/ Vacant Position</b>	<b>FY 2016-17 # Authorized Positions</b>	<b># Vacant Positions (FTE)</b>	<b>Notes</b>
<b>Airport</b>	<b>7</b>	<b>1</b>	
<i>AIRPORT MAINTENANCE TECHNICIAN</i>			N/A
<b>Capital Programs</b>	<b>9</b>	<b>1</b>	
<i>SENIOR CONSTRUCTION INSPECTOR</i>			N/A
<b>City Attorney's Office</b>	<b>4</b>	<b>0</b>	
<b>City Manager's Office</b>	<b>6</b>	<b>0</b>	# Authorized includes +1 River Ops Manager
<b>City Secretary</b>	<b>3.5</b>	<b>0.5</b>	
<i>ADMINISTRATIVE SECRETARY-PT</i>			N/A
<b>Finance</b>	<b>11</b>	<b>0</b>	
<b>Fire (Uniform/Non-Uniform)</b>	<b>134/4</b>	<b>7/0</b>	
<i>FIRE LIEUTENANT x3</i>			3x new positions 16-17 (6-month funding)
<i>FIREFIGHTER x4</i>			N/A
<b>Human Resources</b>	<b>8</b>	<b>0</b>	
<b>Information Technology</b>	<b>11</b>	<b>0</b>	
<b>Library</b>	<b>27.75</b>	<b>0.5</b>	
<i>FACILITY SPECIALIST-PT (WCC)</i>			New position 16-17 (9 month funding)
<b>Municipal Court</b>	<b>10</b>	<b>1</b>	
<i>MUNICIPAL COURT ADMINISTRATOR</i>			N/A
<b>Parks &amp; Recreation</b>	<b>73.5</b>	<b>3</b>	
<i>RANGER-PT x2</i>			Interviews in progress
<i>ATHLETICS PROGRAM SUPERVISOR</i>			N/A
<i>GOLF SERVICES COORDINATOR</i>			Interviews in progress
<b>Planning &amp; Comm Dev</b>	<b>37</b>	<b>4</b>	
<i>SENIOR PLANNER</i>			New position 16-17 (9 month funding)
<i>ASSISTANT BUILDING OFFICIAL</i>			New position 16-17 (9 month funding)
<i>BUILDING INSPECTOR</i>			New position 16-17 (9 month funding)
<i>PERMIT TECHNICIAN</i>			Interviews in progress
<b>Police (Uniform/Non-Uniform)</b>	<b>120/36</b>	<b>4/7</b>	
<i>POLICE OFFICER x4</i>			# Authorized includes -2 authorizations transferred to IT 4x new positions 16-17 (9 month funding); entry exam scheduled 12/3
<i>CRIME SCENE TECHNICIAN</i>			New position 16-17 (9 month funding)
<i>POLICE RECORDS CLERK x4</i>			3x new positions 16-17 (9 month funding)
<i>EMERGENCY DISPATCHER x2</i>			1 new position 16-17 (9 month funding)
<b>Public Works</b>	<b>107</b>	<b>6</b>	
<i>ENGINEER/GRADUATE ENGINEER</i>			New position 16-17 (9 month funding)
<i>CONSTRUCTION INSPECTOR</i>			New position 16-17 (9 month funding)
<i>WATERSHED PROGRAM MANAGER</i>			N/A
<i>FLEET TECHNICIAN I</i>			N/A
<i>MAINTENANCE WORKER (STREETS)</i>			N/A
<i>EQUIPMENT OPERATOR (STREETS)</i>			Interviews in progress
<b>TOTAL</b>	<b>607.75</b>	<b>35</b>	
<b>City-wide Staffing Level</b>	<b>94.2%</b>		