

**MINUTES  
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION  
MEETING OF JUNE 6, 2016**

The Civil Service Commission of the City of New Braunfels, Texas, convened on June 6, 2016, at the New Braunfels Municipal Building in Council Chambers.

**Commissioners present were:** Chairperson Paul Ericksen, Vice-Chairperson Cesar Castilleja and Commissioner Fritz Welsch, Jr.

**City Staff present were:** Gary Wuest, Human Resources/Civil Service Director; Tom Bushur, Human Resources/Civil Service Manager; Lori Stidham, Human Resources Associate/Civil Service Associate; Becca Pence, Human Resources Specialist; Joe Vargas, Assistant Police Chief; and Michael Burton, Police Officer.

The meeting was called to order by Chairperson Ericksen at 8:30 a.m. in Council Chambers in the City of New Braunfels Municipal Building.

**INDIVIDUAL ITEMS FOR CONSIDERATION:**

**1. APPROVAL OF MINUTES FROM THE MEETING ON MARCH 4, 2016.**

Commissioner Welsch made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

**2. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE ELIGIBILITY LIST FOR POLICE OFFICER FROM THE ENTRY LEVEL EXAMINATION CONDUCTED ON MAY 21, 2016.**

Civil Service Director Gary Wuest presented and discussed the item.

Vice-Chairperson Castilleja made a motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

Chairperson Ericksen asked if there were more applicants who attended the test other than what was listed on the eligibility list.

Civil Service Associate Lori Stidham explained the applicants listed on the eligibility list are those who passed both the written and physical agility examinations.

Civil Service Associate Lori Stidham also explained that there were originally 23 applicants eligible to test, but some withdrew and others did not show up to test.

Vice-Chairperson Castilleja asked if some applicants do not pass the examinations or do not show up to test.

Civil Service Associate Lori Stidham explained that usually with every test, some applicants do not show or withdraw and others do not pass both examinations.

Civil Service Director Gary Wuest, Assistant Police Chief and Police Officer Michael Burton both explained that one applicant failed the written and three did not pass the physical agility.

Chairperson Ericksen asked how long the run is and the time limit.

Police Officer Michael Burton answered the run is 300 meters and the time limit is based on age and gender.

**3. EXECUTIVE SESSION**

**DELIBERATE PENDING/CONTEMPLATED LITIGATION, SETTLEMENT OFFER(S), AND MATTERS CONCERNING PRIVILEGED AND UNPRIVILEGED CLIENT INFORMATION DEEMED CONFIDENTIAL BY RULE 1.05 OF THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT IN ACCORDANCE WITH SECTION 551.071, OF THE TEXAS GOVERNMENT CODE.**


Chairperson Ericksen announced that the Civil Service Commission would not be going into Executive Session.

**4. FUTURE AGENDA ITEMS**

Civil Service Director Gary Wuest informed the Commission that at this time there were no future agenda items.

**ADJOURNMENT:** Meeting adjourned at 8:35 a.m.

Date Approved: September 12, 2016

  
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Commission Member

  
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Commission Member

**Attest:**

  
*For* \_\_\_\_\_  
GARY WUEST, Recording Secretary