



## FINANCE DEPARTMENT

# Third Quarter Financial Report

August 29, 2016

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures as well as other important financial information through the month of **June**. Attached to this report are monthly financial summaries that indicate financial activity for the period as well as fiscal year to date. Also included is an updated capital project status report and current vacancy report.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees as well as Licenses and Permits. General Fund Expenditures are shown by department. The financial summary for the remaining City funds are broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2015-16 Operating Budget and Plan of Municipal Services as well as the Comprehensive Annual Financial Report (CAFR). To view these documents as well as other financial information produced by the Finance Department, please click on the links below. All of these documents can be found on the City website.

- [City of New Braunfels Financial Documents](#)
- [Monthly Check Register](#)



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## General Fund Revenues

As of June 30, General Fund revenues total \$38,752,950 or 71.5% of total budgeted revenues. \$2.99 million was collected during the month of June, the majority of which came from sales taxes and Franchise payments. As a reminder, for the remainder of the fiscal year, a much smaller amount of property tax revenue will be received. However, the taxes and franchise fees revenue category will still generate the majority of monthly collections, due to the monthly franchise payment from NBU and monthly sales tax payments which typically increase during the summer months.

License and permit revenue continue to trend positively and above budget through June, having already collected 92.5% (\$2,716,720) of the budgeted totals. Fines and forfeitures are now slightly above budget at the end of June (76.0%). This revenue source had been slightly trailing under budget all fiscal year. However, as expected it is now in line with budget, reflective of the Court's collection efforts and special events. Charges for services remains below budget (65.2%), however this revenue source is impacted by quarterly and one time payments received at the end of the fiscal year. Parks and Recreation revenue totaled \$256,395 in the month of June, by far the largest monthly revenue total this fiscal year. Interfund transfer revenue came in during the month of June as these transactions are completed quarterly.

## General Fund Expenditures

As of June 30, General Fund expenditures and encumbrances total \$41,371,677 or 74.5% of the total budget. The majority of the departments are over the 75.0 percent threshold. However, this could be driven by a number of different factors, such as one time costs that occurred early in the fiscal year, compensation increase funding (explained below) as well as encumbrances. Many of the departments encumber funds at the beginning and middle of the year for expenditures that are billed regularly or planned for later in the year.

At the end of June, 19 out of 26 payrolls have been posted, which represent 73.1% of the total payrolls for the fiscal year. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category.

Expenditure Category	Current Total Budget	Period Activity	Total Fiscal YTD Expenditures and Encumbrances	Fiscal YTD % of Budget
Employee Expenses	\$40,065,364	\$ 3,292,123	\$ 30,539,856	76.2%
Operating Expenses	12,052,312	1,258,456	9,834,435	81.6%
Capital Expenses	400,000	10,500	83,601	20.9%
Interfund Transfers	1,397,205	387,632	913,787	65.4%
Contingencies*	1,604,500	-	-	0%
<b>Total</b>	<b>\$55,519,381</b>	<b>\$ 4,948,711</b>	<b>\$ 41,371,679</b>	<b>74.5%</b>

Contingencies include all funding allocated for the FY 2015-16 compensation increases as well the adjustment for turnover savings (**which is primarily why employee expenses are over budget through June**). This allocation will be transferred to departments' employee expense

appropriation towards the end of the fiscal year if and when the funds are needed. This transfer is scheduled for the September 12<sup>th</sup> regular City Council meeting.

## Enterprise Funds

**Airport Fund** – Revenues through the month of June total \$1,643,867 or 56.8% of total budgeted revenues, the majority of which are from fuel sales. The continued low costs of fuel impacts gross fuel sale revenue as well; therefore the below budget revenue(s) continue to not be a concern. However, the summer is the busiest time of year for the Airport, so we expect the Airport to continue to sell a significant volume of fuel as flight operations increase. Expenditures and encumbrances total \$1,690,790 or 56.3% of budget. Similar to revenue, fuel purchase for resale represent the majority of Airport expenditures. Therefore, expenditures are below budget as a result of the lower than projected cost to purchase fuel for resale. Vacancy savings are also a factor to the budget to actual variance – currently at 71.5% of the budget. Capital expenditures are at 94.5% committed reflective of the purchase and encumbrance of maintenance equipment and construction improvements.

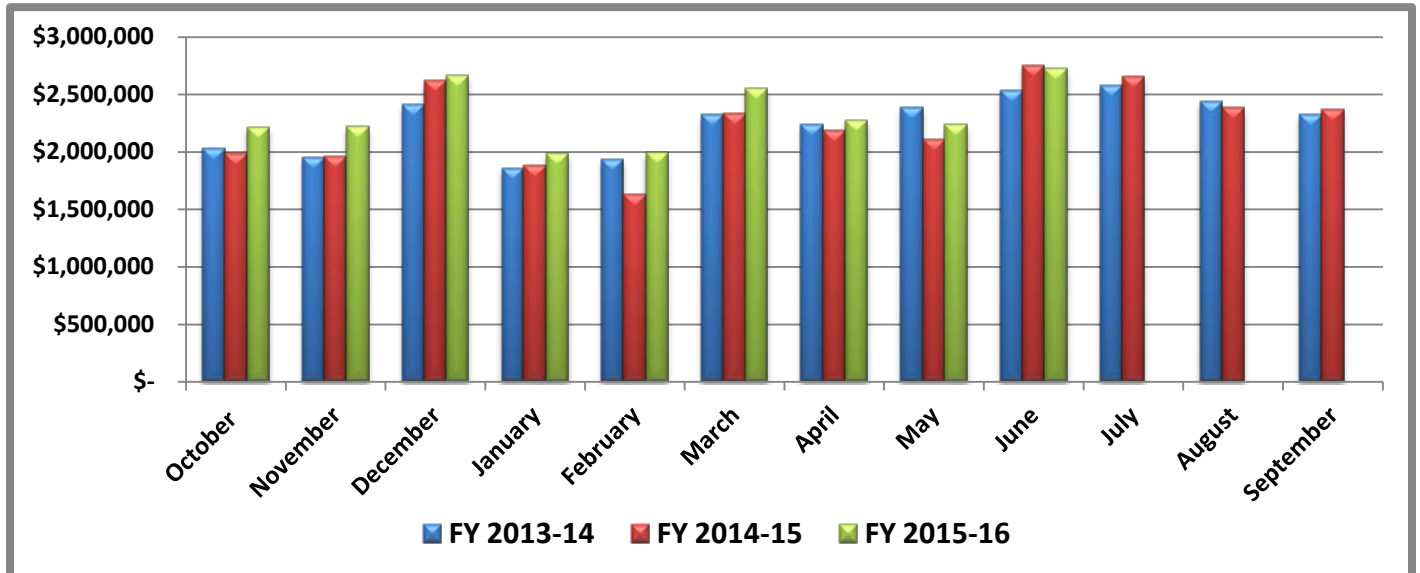
**Solid Waste Fund** – Revenues through the month of June total \$6,193,436 or 74.7% of total budgeted revenues. Revenues are slightly under budget through the end of June. Solid Waste expenditures and encumbrances total \$6,215,493 or 73.5% of budget. Employee expenditures are slightly over budget. However, like the General Fund, Solid Waste has \$73,781 allocated in contingencies to cover the overage in employee expenditures related to the implementation of the compensation increases. Operating expenditures are below slightly below budget (74.0%) at the end of June.

**Golf Course Fund** – Charges for Services revenues through the month of June total \$1,053,145 or 61.1% of total budgeted revenues, below the budgeted parameter. Rounds played in June were up 9.9% in comparison to last fiscal year. Golf Fund expenditures and encumbrances total \$1,477,191 or 78.0%, in line with budget parameters. Employee expenditures are in line with budget (72.6%).

**Civic/Convention Center Fund** – Charges for Services revenues through the Civic/Convention Center Fund in the month of June total \$338,067 or 75.2%, right in line with budget. April and May was a relatively low month in terms of booking revenue; however, June revenue increased in the month of June. Staff will continue to monitor this revenue source closely. Expenditures in the fund total \$441,545 or 62.4%. Vacancy savings are the main contributing factor to the budget variance through June (60.3%), which are well below budget.

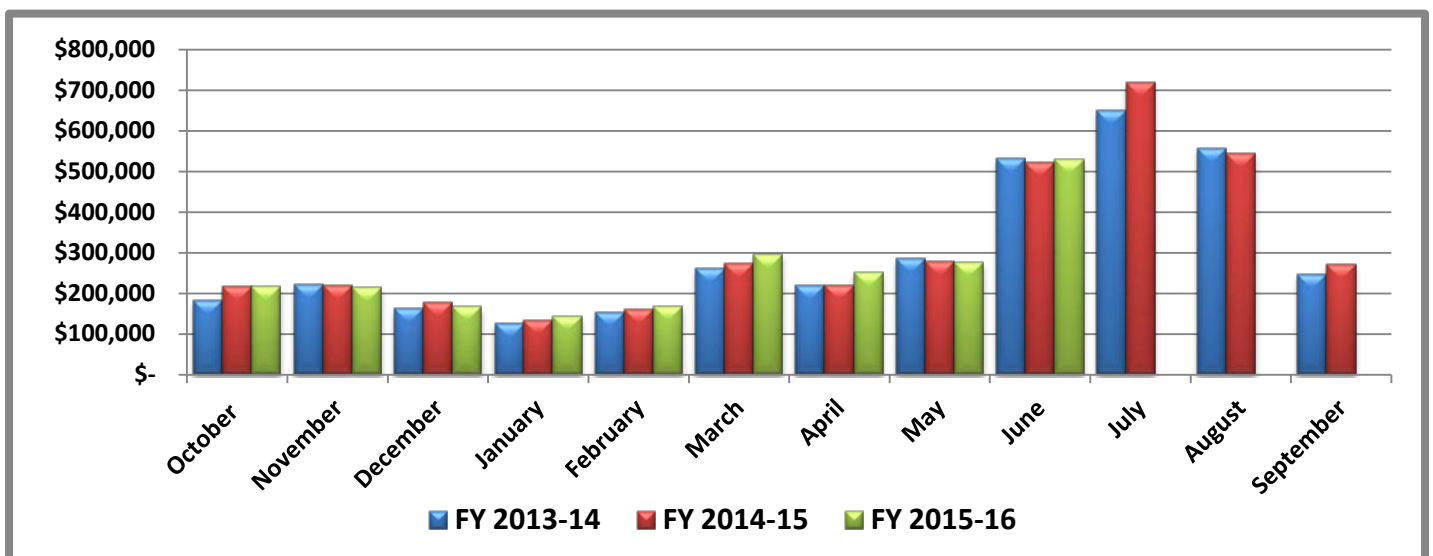
## Sales Tax Collection

As a reminder, sales tax is received approximately six weeks after the month has ended. However, the graph below includes the October - June sales tax payments in an effort to provide the most up to date information regarding sales tax collections. The June payment was down .99%, when compared to the previous fiscal year. Fiscal year to date, collections are up 7.2%



## Hotel/Motel Tax Collection

Hotel Motel tax collections are another revenue source that is typically received 30-45 days after a month has ended. Therefore, the financial summaries do not reflect hotel activity for through month of March. However, the graph below does include hotel/motel collections for the months of Oct-June, again to provide the latest information. June Hotel/Motel tax collections were up 1.3% when compared to the previous fiscal year. Fiscal year to date, Hotel/Motel collections are up 2.9% when compared to the previous fiscal year.





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City of New Braunfels  
 Monthly Financial Summaries  
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**General Fund**

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Taxes and Franchise Fees	\$ 42,524,467	\$ 1,811,870	\$ 30,939,502	72.8%
Licenses and Permits	2,936,155	294,345	2,716,720	92.5%
Intergovernmental	45,000	7,254	71,239	158.3%
Charges for Services	3,214,800	239,498	2,095,920	65.2%
Fines and Forfeitures	1,411,800	150,377	1,072,268	76.0%
Interest Income	70,000	-	8,215	11.7%
Parks and Recreation	1,242,242	256,395	837,569	67.4%
Miscellaneous	1,992,600	47,199	438,323	22.0%
Interfund Transfers	764,259	191,065	573,194	75.0%
<b>Total General Fund Revenues</b>	<b>\$ 54,201,323</b>	<b>\$ 2,998,003</b>	<b>\$ 38,752,950</b>	<b>71.5%</b>

	Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
City Council	\$ 40,350	\$ 2,984	\$ 26,472	65.6%
City Attorney	988,455	105,744	801,444	81.1%
City Administration	2,877,163	254,730	2,143,674	74.5%
Human Resources	690,141	52,191	516,314	74.8%
Finance	961,706	69,701	660,439	68.7%
Planning and Community Development	2,930,657	237,191	2,173,806	74.2%
Police	14,286,119	1,141,662	11,137,983	78.0%
Fire	15,023,190	1,257,476	11,953,189	79.6%
Public Works	6,065,786	675,914	4,815,691	79.4%
Parks	4,827,841	449,723	3,561,490	73.8%
Library	2,017,409	144,038	1,437,149	71.2%
Non-Departmental	4,810,564	557,357	2,144,026	44.6%
<b>Total General Fund Expenditures</b>	<b>\$ 55,519,381</b>	<b>\$ 4,948,711</b>	<b>\$ 41,371,677</b>	<b>74.5%</b>



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<b>Airport Fund</b>	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 2,845,224	\$ 187,463	\$ 1,480,970	52.1%
Intergovernmental	50,000	-	50,000	100.0%
Interfund Transfer	-	37,632	112,897	0.0%
<b>Total Airport Revenues</b>	<b>\$ 2,895,224</b>	<b>\$ 225,095</b>	<b>\$ 1,643,867</b>	<b>56.8%</b>

	Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
Employee Expenses	\$ 460,361	\$ 38,033	\$ 328,999	71.5%
Operation Expenses	1,905,515	134,469	917,921	48.2%
Capital Expenses	159,500	-	150,775	94.5%
Interfund Transfer	450,792	99,032	293,095	65.0%
Contingencies	26,010	-	-	0.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,002,178</b>	<b>\$ 271,534</b>	<b>\$ 1,690,790</b>	<b>56.3%</b>

<b>Solid Waste Fund</b>	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 8,125,006	\$ 705,422	\$ 6,071,700	74.7%
Miscellaneous	165,856	6,680	119,270	71.9%
Interest Income	800	-	2,466	308.3%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 8,291,662</b>	<b>\$ 712,102</b>	<b>\$ 6,193,436</b>	<b>74.7%</b>

	Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Expenditures</b>				
Employee Expenses	\$ 3,047,935	\$ 242,060	\$ 2,239,278	73.5%
Operation Expenses	4,402,168	547,002	3,258,130	74.0%
Capital Expenses	6,300	-	6,114	97.0%
Interfund Transfer	930,295	246,824	711,971	76.5%
Contingencies	73,781	-	-	0.0%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 8,460,479</b>	<b>\$ 1,035,886</b>	<b>\$ 6,215,493</b>	<b>73.5%</b>





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<b>Golf Fund</b>	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 1,724,396	\$ 126,326	\$ 1,053,145	61.1%
Contributions	176,000	-	-	0.0%
Miscellaneous	36,750	5,542	23,774	64.7%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,937,146</b>	<b>\$ 131,868</b>	<b>\$ 1,076,919</b>	<b>55.6%</b>
<b>Expenditures</b>				
Employee Expenses	\$ 788,634	\$ 58,088	\$ 572,557	72.6%
Operation Expenses	557,543	36,743	527,415	94.6%
Interfund Transfer	498,625	127,906	377,219	75.7%
Contingencies	47,998	-	-	0.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,892,800</b>	<b>\$ 222,737</b>	<b>\$ 1,477,191</b>	<b>78.0%</b>
<b>Civic/Convention Center Fund</b>				
	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget
<b>Revenues</b>				
Charges for Services	\$ 449,754	\$ 65,568	\$ 338,067	75.2%
Interfund Transfers	279,708	-	-	0.0%
Miscellaneous	-	382	1,259	0.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 729,462</b>	<b>\$ 65,950</b>	<b>\$ 339,326</b>	<b>46.5%</b>
<b>Expenditures*</b>				
Employee Expenses	\$ 390,517	\$ 22,342	\$ 235,551	60.3%
Operation Expenses	232,688	8,600	154,318	66.3%
Interfund Transfer	66,568	18,392	51,676	77.6%
Contingencies	17,943	-	-	0.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 707,716</b>	<b>\$ 49,334</b>	<b>\$ 441,545</b>	<b>62.4%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



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Revenues

Expenditures

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD of budget	%		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Debt Service Fund	\$ 14,532,487	\$ 39,067	\$ 12,482,118		85.9%		\$ 14,463,977	\$ 500	\$ 10,983,346	75.9%
Self Insurance Fund	\$ 6,199,462	\$ 748,570	\$ 4,843,625		78.1%		\$ 6,100,000	\$ 733,274	\$ 5,350,382	87.7%
<b>Special Revenue Funds</b>										
CDBG Fund	\$ 930,199	\$ -	\$ 134,411		14.4%		\$ 930,199	\$ 14	\$ 507,988	54.6%
Grant Fund	\$ 1,865,000	\$ -	\$ 216,925		11.6%		\$ 1,865,000	\$ 34,468	\$ 1,528,359	81.9%
Special Revenue Fund	\$ 100,000	\$ 15,321	\$ 113,670		113.7%		\$ 232,500	\$ 21,476	\$ 107,804	46.4%
River Activities Fund	\$ 1,280,502	\$ 161,713	\$ 317,734		24.8%		\$ 1,234,703	\$ 217,853	\$ 581,243	47.1%
Court Security Fund	\$ 36,500	\$ 2,444	\$ 21,957		60.2%		\$ 50,887	\$ 6,850	\$ 35,151	69.1%
Judicial Efficiency Fund	\$ 8,138	\$ 660	\$ 7,252		89.1%		\$ 21,750	\$ 555	\$ 2,126	9.8%
Court Technology Fund	\$ 40,215	\$ 3,267	\$ 29,305		72.9%		\$ 64,000	\$ 270	\$ 19,768	30.9%
Child Safety Fund	\$ 139,010	\$ 108,517	\$ 127,722		91.9%		\$ 166,000	\$ 1,747	\$ 110,957	66.8%
Stormwater Development Fund	\$ 70,000	\$ 2,658	\$ 57,702		82.4%		\$ 171,000	\$ 15,200	\$ 82,325	48.1%
Juvenile Case Manager Fund	\$ 64,155	\$ 4,732	\$ 43,134		67.2%		\$ 113,451	\$ 785	\$ 57,606	50.8%
Cable Franchise Fund (PEG)	\$ 213,250	\$ -	\$ 177,045		83.0%		\$ 760,000	\$ 13,173	\$ 750,000	98.7%
Equipment Replacement Fund	\$ 493,000	\$ 116,250	\$ 386,483		78.4%		\$ 2,257,000	\$ 174,961	\$ 1,881,902	83.4%





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Revenues

Expenditures

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD of budget	%	Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
<b>Special Revenue Funds - continued</b>									
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,832,984	\$ 459,492	\$ 1,386,575		75.6%	\$ 308,408	\$ -	\$ 280,055	90.8%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,892,674	\$ 75,796	\$ 435,146		23.0%	\$ 1,892,674	\$ 212,372	\$ 1,649,914	87.2%
Faust Library Fund	\$ -	\$ -	\$ 303		0.0%	\$ 7,604	\$ -	\$ 7,604	100.0%
Cemetery Improvements Fund*	\$ 50	\$ -	\$ (5,878)		-11756.0%	\$ 86,500	\$ -	\$ -	0.0%
Hotel/Motel Tax Fund	\$ 4,090,129	\$ 381,546	\$ 1,672,542		40.9%	\$ 4,567,599	\$ 736,507	\$ 2,382,588	52.2%

### Active Capital Projects

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<i>Streets and Drainage Projects</i>									
Alves Lane Improvements	Professional Services	2013 Bond	\$ 1,293,470	\$ 1,024,549	\$ 268,920	\$ 1	LA	100% submittal under review; ROW acquisition initiated & utility coordination in progress	Adam Michie
	Land		\$ 1,311,800	\$ 358,644	\$ 445,960	\$ 507,196			
	Construction		\$ 5,224,730	\$ -	\$ -	\$ 5,224,730			
	<b>Totals</b>	<b>\$ 7,830,000</b>	<b>\$ 1,383,193</b>	<b>\$ 714,880</b>	<b>\$ 5,731,927</b>				
Blieders/German Creek Watershed Improvements	Professional Services	2013 Bond	\$ 855,700	\$ 576,387	\$ 56,486	\$ 222,827	PD	Project on hold pending Veramendi	Adam Michie
	Land		\$ 163,760	\$ 35,000	\$ -	\$ 128,760			
	Construction		\$ 7,537,540	\$ -	\$ -	\$ 7,537,540			
	<b>Totals</b>	<b>\$ 8,557,000</b>	<b>\$ 611,387</b>	<b>\$ 56,486</b>	<b>\$ 7,889,127</b>				
Citywide Street Improvements	Professional Services & Construction	2013 Bond	\$ 10,000,000	\$ 3,271,534	\$ 194,528	\$ 6,533,938	33%	Landa Park Dr. waterline adjustment being scheduled. Year 3 projects in design	Josh Niles
	<b>Totals</b>		<b>\$ 10,000,000</b>	<b>\$ 3,271,534</b>	<b>\$ 194,528</b>	<b>\$ 6,533,938</b>			
Klein Road Reconstruction	Professional Services	2013 Bond	\$ 1,268,066	\$ 1,078,430	\$ 189,635	\$ 0	FD	90% design submitted on May 13; working on Guadalupe County Rd agreement, and utility agreements; NTP for ROW issued, ROW exhibits imminent	Nate Garza
	Land		\$ 1,664,000	\$ 16,200	\$ 146,385	\$ 1,501,415			
	Construction		\$ 8,598,934	\$ -	\$ -	\$ 8,598,934			
	<b>Totals</b>	<b>\$ 11,531,000</b>	<b>\$ 1,094,631</b>	<b>\$ 336,020</b>	<b>\$ 10,100,349</b>				
Live Oak/Katy Improvements	Professional Services	2013 C of O & 2013 Bond	\$ 977,331	\$ 267,346	\$ 709,985	\$ 0	FD	Surveying for final design in progress; coordinating with NBU for utilities	Adam Michie
	Land		\$ 36,000	\$ 33,409	\$ 2,591	\$ -			
	Construction		\$ 3,675,669	\$ -	\$ -	\$ 3,675,669			
	<b>Totals</b>	<b>\$ 4,689,000</b>	<b>\$ 300,755</b>	<b>\$ 712,576</b>	<b>\$ 3,675,669</b>				
North Tributary Flood Control Project	Professional Services	2004, 2008 & 2012 C of O's	\$ 980,379	\$ 900,984	\$ 79,394	\$ 0	91%	Staff pursuing design and repair options concurrent with litigation; Site maintenance ongoing	Bryan Woods
	Land		\$ 972,635	\$ 924,024	\$ -	\$ 48,611			
	Construction		\$ 5,732,414	\$ 4,796,934	\$ 472,158	\$ 463,322			
	<b>Totals</b>	<b>\$ 7,685,428</b>	<b>\$ 6,621,942</b>	<b>\$ 551,552</b>	<b>\$ 511,934</b>				
Panther Canyon Erosion Control	Professional Services	2013 Bond	\$ 94,810	\$ 42,124	\$ 52,687	\$ -	FD	Final design phase underway; coordinating w/NBISD & TCEQ	Adam Michie
	Land		\$ 39,450	\$ -	\$ -	\$ 39,450			
	Construction		\$ 289,740	\$ -	\$ -	\$ 289,740			
	<b>Totals</b>	<b>\$ 424,000</b>	<b>\$ 42,124</b>	<b>\$ 52,687</b>	<b>\$ 329,190</b>				
Solms Road/Morningside Drive/Rueckle Road Reconstruction	Professional Services	2013 Bond	\$ 1,778,382	\$ 1,531,566	\$ 246,816	\$ -	FD	95% plans submitted on 7/25, ROW acquisition underway	Nate Garza
	Land		\$ 4,162,000	\$ 67,792	\$ 405,260	\$ 3,688,948			
	Construction		\$ 9,423,618	\$ -	\$ -	\$ 9,423,618			
	<b>Totals</b>	<b>\$ 15,364,000</b>	<b>\$ 1,599,358</b>	<b>\$ 652,076</b>	<b>\$ 13,112,566</b>				
Wood Road/Landa Street Drainage Improvements Preliminary Design	Professional Services	2013 Bond	\$ 2,700,000	\$ 606,314	\$ 356,015	\$ 1,737,671	PD	Design/study underway	Adam Michie
	<b>Totals</b>		<b>\$ 2,700,000</b>	<b>\$ 606,314</b>	<b>\$ 356,015</b>	<b>\$ 1,737,671</b>			
Landa Street Transportation Enhancement Project	Professional Services	2011 C of O's & 4B	\$ 260,727	\$ 208,277	\$ 52,450	\$ -	FD	100% Design submitted to TxDOT & CONB April 2016; TxDOT will Let in August, waiting on NBU AFA	Nate Garza
	Construction		\$ 414,273	\$ 6,628	\$ 247,435	\$ 160,210			
	<b>Totals</b>		<b>\$ 675,000</b>	<b>\$ 214,905</b>	<b>\$ 299,885</b>	<b>\$ 160,210</b>			
Westside Pedestrian Enhancement Project	Professional Services	2007, 2008, 2011, 2012 C of O's & 2015	\$ 200,000	\$ -	\$ -	\$ 200,000	SD	Design beginning 9/16	Nate Garza
	Construction		\$ 200,000	\$ -	\$ -	\$ 200,000			
	<b>Totals</b>		<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<b>Parks and Recreation</b>									
Comal Cemetery	Professional Services	2007 C of O's	\$ 358,483	\$ 290,540	\$ 67,943	\$ -	FD	95% construction documents received; Final design pending CIP Planning	Adam Michie
	Construction		\$ -	\$ -	\$ -	\$ -			
	<b>Totals</b>		<b>\$ 358,483</b>	<b>\$ 290,540</b>	<b>\$ 67,943</b>	<b>\$ -</b>			
Community Recreation Center	Professional Services	2011 C of O, 2013 Bond(Incl. \$628k in Contingencies),	\$ 2,071,708	\$ 1,570,957	\$ 500,751	\$ -	FD	Bidding is underway; guaranteed maximum price to council 9/12	Jennifer Cain
	Land		\$ 77,157	\$ 3,563	\$ 1,437	\$ 72,157			
	Construction		\$ 21,370,815	\$ 22,500	\$ 2,500	\$ 21,345,815			
	<b>Totals</b>		<b>\$ 23,519,680</b>	<b>\$ 1,597,020</b>	<b>\$ 504,688</b>	<b>\$ 21,417,972</b>			
Golf Course Development	Professional Services	2014 C of O's	\$ 1,056,663	\$ 1,056,378	\$ 285	\$ (0)	99%	Project completed	Jennifer Cain
	Construction		\$ 6,680,671	\$ 6,648,679	\$ -	\$ 31,992			
	<b>Totals</b>		<b>\$ 7,737,334</b>	<b>\$ 7,705,057</b>	<b>\$ 285</b>	<b>\$ 31,992</b>			
Land acquisition for Future Sports Complex Development	Land	2013 Bond	\$ 2,500,000	\$ 19,881	\$ 134	\$ 2,479,985	1%	Possible sites identified; Reviewing appraisals and evaluations	Bryan Woods
	<b>Totals</b>		<b>\$ 2,500,000</b>	<b>\$ 19,881</b>	<b>\$ 134</b>	<b>\$ 2,479,985</b>			
Morningside Park Development	Professional Services	2012 C of O, 2013 Bond & Park	\$ 106,100	\$ 98,066	\$ 8,034	\$ (0)	33%	Project currently in construction	Nate Garza
	Construction		\$ 1,030,773	\$ 344,838	\$ 685,935	\$ -			
	<b>Totals</b>		<b>\$ 1,136,873</b>	<b>\$ 442,903</b>	<b>\$ 693,970</b>	<b>\$ -</b>			
<b>Municipal Improvement Projects</b>									
Central Texas Technology Center (CTTC)	Professional Services	4B, IDF, Seguin (4A), & 2013 Bond	\$ 513,818	\$ 458,480	\$ 37,985	\$ 17,353	90%	Construction began in August 2015; building is complete and the site is on-going; Grand opening 9/9	Jennifer Cain
	Construction		\$ 6,322,182	\$ 5,676,405	\$ 645,777	\$ -			
	<b>Totals</b>		<b>\$ 6,836,000</b>	<b>\$ 6,134,885</b>	<b>\$ 683,762</b>	<b>\$ 17,353</b>			
Police Department Improvements	Professional Services	2009 & 2012 C of O's	\$ 91,924	\$ 91,924	\$ 0	\$ (0)	SD	Programming and feasibility study has been completed	Jennifer Cain
	Construction		\$ 353,076	\$ 306,115	\$ 14,420	\$ 32,540			
	<b>Totals</b>		<b>\$ 445,000</b>	<b>\$ 398,040</b>	<b>\$ 14,420</b>	<b>\$ 32,540</b>			
City Hall Renovation	Professional Services	2008, 2009, 2013, & 2015 C of O's, PEG Fund	\$ 913,756	\$ 910,785	\$ 2,970	\$ 0	69%	Construction began January 2016 and is ongoing; Move in dates 9/23-9/26	Jennifer Cain
	Land		\$ 2,650,732	\$ 2,650,732	\$ -	\$ -			
	Construction		\$ 8,744,027	\$ 6,032,805	\$ 2,675,207	\$ 36,015			
	<b>Totals</b>		<b>\$ 12,308,515</b>	<b>\$ 9,594,323</b>	<b>\$ 2,678,177</b>	<b>\$ 36,015</b>			
Downtown Improvements Phase 1	Professional Services	4B & 2012 C of O's	\$ 465,916	\$ 393,324	\$ 72,592	\$ 0	FD	RFP issued; Bids to be received 9/19	Adam Michie
	Construction		\$ 2,023,136	\$ 38,808	\$ -	\$ 1,984,328			
	<b>Totals</b>		<b>\$ 2,489,052</b>	<b>\$ 432,132</b>	<b>\$ 72,592</b>	<b>\$ 1,984,329</b>			
Public Works/Fire Training Facility	Professional Services	2008 C of O's	\$ 844,377	\$ 311,393	\$ 466,607	\$ 66,377	FD	Continuing Review of design & cost estimates	Bryan Woods
	Land		\$ 1,120,711	\$ 1,120,711	\$ -	\$ -			
	Construction		\$ -	\$ -	\$ -	\$ -			
	<b>Totals</b>		<b>\$ 1,965,088</b>	<b>\$ 1,432,104</b>	<b>\$ 466,607</b>	<b>\$ 66,377</b>			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Fire Station #1	Professional Services	2007, 2009 & 2012 C of O's	\$ 119,600	\$ 35,120	\$ 84,480	\$ -	PD	Schematic design complete; Design development underway	Adam Michie
	Construction		\$ 514,343	\$ -	\$ -	\$ 514,343			
	<b>Totals</b>		<b>\$ 633,943</b>	<b>\$ 35,120</b>	<b>\$ 84,480</b>	<b>\$ 514,343</b>			
Airport Improvements	Construction	Airport General Fund	\$ 3,312,000	\$ 2,942,408	\$ 365,767	\$ 3,825	73%	Quonset hut completed, Hangar 1806 & 1654 Substantially complete	Josh Niles
	<b>Totals</b>		<b>\$ 3,312,000</b>	<b>\$ 2,942,408</b>	<b>\$ 365,767</b>	<b>\$ 3,825</b>			
Fire Station #2 Design	Professional Services	2015 Tax Note	\$ 150,000	\$ -	\$ -	\$ 150,000	SD	Design to commence Fall 2016	
	<b>Totals</b>		<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>			
Tube Chute & Last Tubers Exit Design	Professional Services	Funds	\$ 250,000	\$ -	\$ -	\$ 250,000	SD	RFQ has been received and is under review	Bryan Woods
	<b>Totals</b>		<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>			

\*SD=Scope Development in Progress      PD=Preliminary Design in Progress      FD=Final Design In Progress      LA=Land Acquisition In Progress      Construction=0%-100%

Vacancy Listing by Department

as of August 29, 2016

# Vacant Positions

Department/ Vacant Position	FY 2015-16 # Authorized Positions	(FTE)	Notes
<b>Airport</b>	<b>7</b>	<b>0</b>	
<b>Capital Programs</b>	<b>9</b>	<b>1</b>	
<i>SENIOR CONSTRUCTION INSPECTOR</i>			
<b>City Attorney's Office</b>	<b>4</b>	<b>0</b>	
<b>City Manager's Office</b>	<b>6</b>	<b>0</b>	# Authorized includes +1 River Ops Manager
<b>City Secretary</b>	<b>3</b>	<b>0</b>	
<b>Finance</b>	<b>11</b>	<b>1</b>	
<i>CONTROLLER</i>			Interviews in progress
<b>Fire (Uniform/Non-Uniform)</b>	<b>130/4</b>	<b>1/0</b>	
<i>FIREFIGHTER</i>			N/A
<b>Human Resources</b>	<b>7</b>	<b>0</b>	
<b>Information Technology</b>	<b>11</b>	<b>0</b>	# Authorized includes +2 authorizations transferred from PD
<b>Library</b>	<b>27.25</b>	<b>0</b>	
<b>Municipal Court</b>	<b>10</b>	<b>0</b>	
<b>Parks &amp; Recreation</b>	<b>73.5</b>	<b>7.5</b>	
<i>PARK DEVELOPMENT MANAGER</i>			Interviews in progress
<i>RECREATION INSTRUCTOR-PT x1</i>			Interviews in progress
<i>RANGER-PT x2</i>			N/A
<i>ATHLETICS PROGRAM SUPERVISOR</i>			N/A
<i>MAINTENANCE WORKER x3</i>			N/A
<i>SPECIALIST, CUSTOMER SERVICE</i>			N/A
<i>(CIVIC CENTER)</i>			N/A
<b>Planning &amp; Comm Dev</b>	<b>34</b>	<b>1</b>	
<i>SENIOR SANITARIAN</i>			N/A
<b>Police (Uniform/Non-Uniform)</b>	<b>116/31</b>	<b>2/3</b>	
<i>POLICE OFFICER x2</i>			Offers made
<i>EMERGENCY DISPATCHER x3</i>			Interviews in progress
<b>Public Works</b>	<b>104</b>	<b>3</b>	
<i>WATERSHED PROGRAM MANAGER</i>			N/A
<i>SOLID WASTE OPERATOR (RESIDENTIAL)</i>			N/A
<i>FOREMAN (STREETS)</i>			N/A
<b>TOTAL</b>	<b>586.75</b>	<b>19.5</b>	
<b>City-wide Staffing Level</b>	<b>96.7%</b>		