



FINANCE DEPARTMENT

April Financial Report

June 30, 2016

Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures as well as other important financial information through the month of **April**. Attached to this report are monthly financial summaries that indicate financial activity for the period as well as fiscal year to date. Also included is an updated capital project status report and current vacancy report.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees as well as Licenses and Permits. General Fund Expenditures are shown by department. The financial summary for the remaining City funds are broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2015-16 Operating Budget and Plan of Municipal Services as well as the Comprehensive Annual Financial Report (CAFR). To view these documents as well as other financial information produced by the Finance Department, please click on the links below. All of these documents can be found on the City website.

- [City of New Braunfels Financial Documents](#)
- [Monthly Check Register](#)



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General Fund Revenues

As of April 30, General Fund revenues total \$32,263,706 or 59.5% of total budgeted revenues. \$3.1 million was collected during the month of April, the majority of which came from sales taxes and Franchise payments. As a reminder, for the remainder of the fiscal year, a much smaller amount of property tax revenue will be received. However, the taxes and franchise fees revenue category will still generate the majority of monthly collections, due to the monthly franchise payment from NBU and monthly sales tax payments which typically increase during the summer months.

License and permit revenue continue to trend positively through April, having already collected 70.7% (\$2,074,557) of the budgeted totals. Fines and forfeitures are below budget at the end of April (56.8 %). However, monthly revenues were well over budget for the third month in a row (\$136,005), reflecting the additional efforts of the court (night court, warrant round ups). Charges for services revenues spiked during April (\$485,286); however, this is driven entirely by the quarterly payment from ESD #7 received during that month. Parks and Recreation revenue had the largest monthly collection for the fiscal year in April (\$214,270) driven mainly by the opening of summer camp registration.

General Fund Expenditures

As of April 30, General Fund expenditures and encumbrances total \$31,884,420 or 57.5% of the total budget. The majority of the departments are over the 58.3 percent threshold. However, this could be driven by a number of different factors, such as one time costs that occurred early in fiscal year, compensation increase funding (explained below) as well as encumbrances. Many of the departments encumber funds at the beginning and middle of the year for expenditures that are billed regularly or planned for later in the year.

At the end of March, 15 out of 26 payrolls have been posted, which represent 57.6% of the total payrolls for the fiscal year. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category.

Expenditure Category	Current Total Budget	Period Activity	Total Fiscal YTD Expenditures and Encumbrances	Fiscal YTD % of Budget
Employee Expenses	\$40,065,364	\$ 3,213,298	\$ 23,961,912	59.8%
Operating Expenses	11,934,812	884,103	7,345,642	61.5%
Capital Expenses	72,500	-	51,601	71.2%
Interfund Transfers	1,397,205	-	525,265	37.6%
Contingencies*	1,949,500	-	-	0%
Total	\$55,419,381	\$ 4,097,401	\$ 31,884,420	57.5%

Contingencies include all funding allocated for the FY 2015-16 compensation increases as well the adjustment for turnover savings (which is primarily why employee expenses are over budget through April). This allocation will be transferred to departments' employee expense appropriation towards the end of the fiscal year if and when the funds are needed. For FY 2015-16, the contingencies allocation also includes funds for moving costs and furniture fixtures and equipment associated with the new City Hall (\$345,000). Once City Hall moving and FFE costs are finalized, a budget transfer will be required to move those funds in the

operating and capital expenditure allocation (scheduled for July 11th regular City Council Meeting).

Enterprise Funds

Airport Fund – Revenues through the month of April total \$1,196,831 or 41.3% of total budgeted revenues, the majority of which are from fuel sales. The continued low costs of fuel impacts gross fuel sale revenue as well; therefore the below budget revenue(s) continue to not be a concern. Expenditures and encumbrances total \$1,284,133 or 43.0% of budget. Similar to revenue, fuel purchase for resale represent the majority of Airport expenditures. Therefore, expenditures are below budget as a result of the lower than projected cost to purchase fuel for resale. Vacancy savings are also a factor to the budget to actual variance – currently at 55.3% of the budget. Capital expenditures are at 94.5% committed, reflective of the purchase and encumbrance of maintenance equipment and construction improvements.

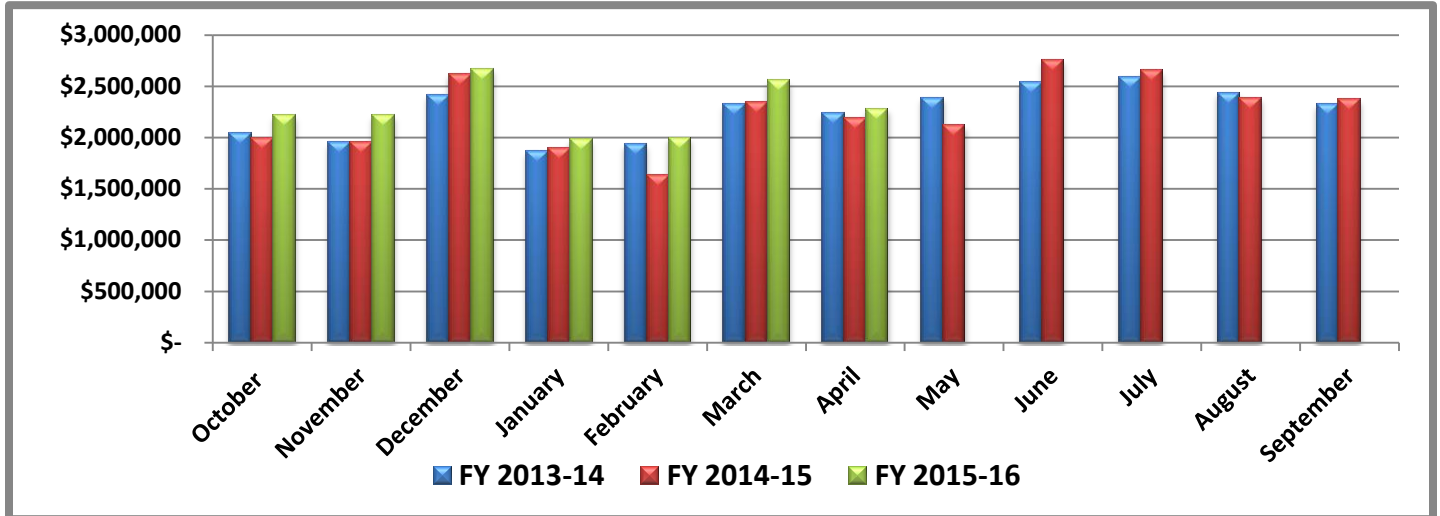
Solid Waste Fund – Revenues through the month of April total \$4,790,034 or 57.8% of total budgeted revenues. Revenues are slightly under budget through the end of April. Solid Waste expenditures and encumbrances total \$4,626,790 or 54.7% of budget. Employee expenditures are slightly over budget. However, like the General Fund, Solid Waste has \$73,781 allocated in contingencies to cover the overage in employee expenditures related to the implementation of the compensation increases. Operating expenditures are slightly below budget (54.2%) at the end of April.

Golf Course Fund – Charges for Services revenues through the month of April total \$775,705 or 45.0% of total budgeted revenues, below the budgeted parameter. Rounds played in April were up 1.7% in comparison to last fiscal year. However, total revenue collections were up 8.1% when comparing May 2016 to May 2015. Golf Fund expenditures and encumbrances total \$981,745 or 51.9%, under budgeted parameters. Employee expenditures are under budget (57.1%) as a result of holding two seasonal vacancies open to generate additional savings.

Civic/Convention Center Fund – Charges for Services revenues through the Civic/Convention Center Fund in the month of April total \$249,137 or 55.4%, below budget. April was a relatively low month in terms of booking revenue. Staff will continue to monitor this revenue source closely. Expenditures in the fund total \$352,805 or 49.9%. Vacancy savings are the main contributing factor to the budget variance through April (48.1%).

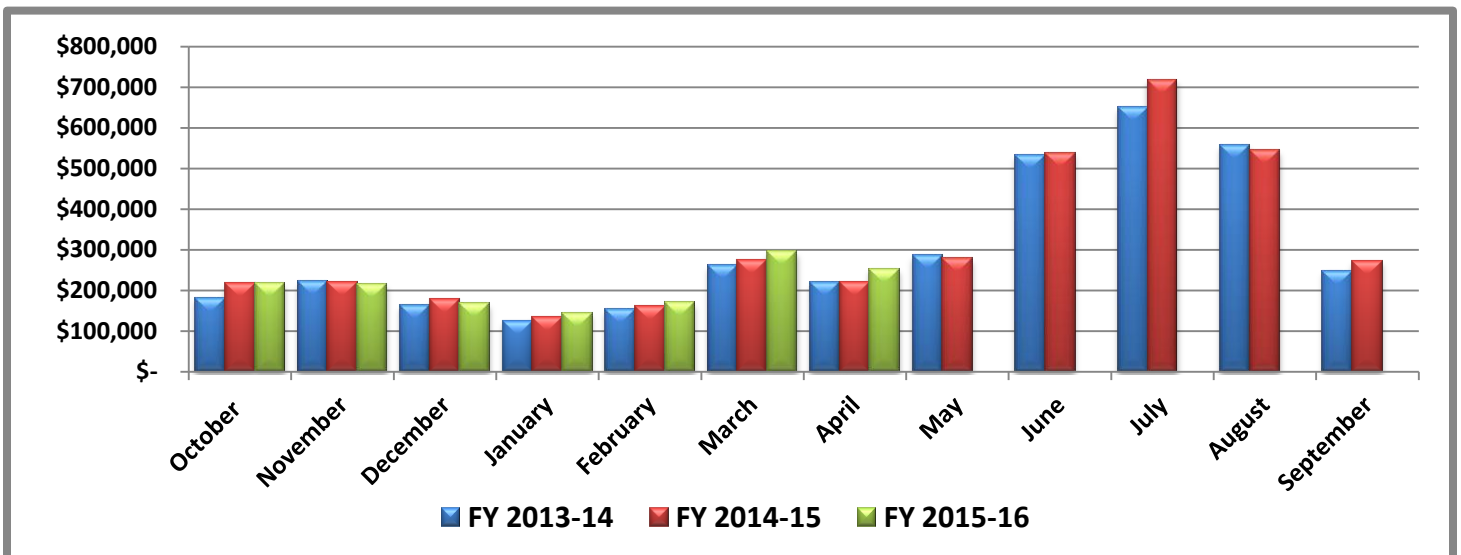
Sales Tax Collection

As a reminder, sales tax is received approximately six weeks after the month has ended. However, the graph below includes the October - April sales tax payments in an effort to provide the most up to date information regarding sales tax collections. The April payment was up 4.0%, when compared to the previous fiscal year. Fiscal year to date, collections are up 8.9%



Hotel/Motel Tax Collection

Hotel Motel tax collections are another revenue source that is typically received 30-45 days after a month has ended. Therefore, the financial summaries do not reflect hotel activity for through month of March. However, the graph below does include hotel/motel collections for the months of Oct-April, again to provide the latest information. April Hotel/Motel tax collections were up 15.2% when compared to the previous fiscal year. Fiscal year to date, Hotel/Motel collections are up slightly (4.3%) when compared to the previous fiscal year.





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City of New Braunfels
 Monthly Financial Summaries
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General Fund

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget
Revenues				
Taxes and Franchise Fees	\$ 42,524,467	\$ 1,976,408	\$ 26,445,947	62.2%
Licenses and Permits	2,936,155	258,544	2,074,557	70.7%
Intergovernmental	45,000	1,358	59,425	132.1%
Charges for Services	3,214,800	485,286	1,667,492	51.9%
Fines and Forfeitures	1,411,800	136,005	801,709	56.8%
Interest Income	70,000	-	8,215	11.7%
Parks and Recreation	1,242,242	214,270	449,251	36.2%
Miscellaneous	1,992,600	54,547	374,980	18.8%
Interfund Transfers	764,259	-	382,130	50.0%
Total General Fund Revenues	\$ 54,201,323	\$ 3,126,418	\$ 32,263,706	59.5%

	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Expenditures				
City Council	\$ 40,350	\$ 2,138	\$ 19,856	49.2%
City Attorney	888,455	109,265	636,838	71.7%
City Administration	2,877,163	208,316	1,677,957	58.3%
Human Resources	690,141	64,780	407,151	59.0%
Finance	961,706	74,036	516,158	53.7%
Planning and Community Development	2,930,657	228,693	1,742,809	59.5%
Police	14,286,119	1,169,697	8,834,398	61.8%
Fire	15,023,190	1,250,913	9,421,781	62.7%
Public Works	6,065,786	413,861	3,079,401	50.8%
Parks	4,827,841	366,670	2,746,733	56.9%
Library	2,017,409	161,491	1,134,975	56.3%
Non-Departmental	4,810,564	47,541	1,666,363	34.6%
Total General Fund Expenditures	\$ 55,419,381	\$ 4,097,401	\$ 31,884,420	57.5%

Airport Fund	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget
Revenues				
Charges for Services	\$ 2,845,224	\$ 130,415	\$ 1,121,566	39.4%
Intergovernmental	50,000	-	-	0.0%
Interfund Transfer	-	-	75,265	0.0%
Total Airport Revenues	\$ 2,895,224	\$ 130,415	\$ 1,196,831	41.3%
	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Expenditures				
Employee Expenses	\$ 460,361	\$ 36,035	\$ 254,634	55.3%
Operation Expenses	1,905,515	95,356	684,661	35.9%
Capital Expenses	159,500	-	150,775	94.5%
Interfund Transfer	434,126	-	194,063	44.7%
Contingencies	26,010	-	-	0.0%
Total Airport Fund Expenditures	\$ 2,985,512	\$ 131,391	\$ 1,284,133	43.0%
	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget
Solid Waste Fund				
Revenues				
Charges for Services	\$ 8,125,006	\$ 674,366	\$ 4,697,723	57.8%
Miscellaneous	165,856	8,566	\$ 89,845	54.2%
Interest Income	800	-	2,466	308.3%
Total Solid Waste Fund Revenues	\$ 8,291,662	\$ 682,932	\$ 4,790,034	57.8%
	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Expenditures				
Employee Expenses	\$ 3,047,935	\$ 225,571	\$ 1,770,381	58.1%
Operation Expenses	4,402,168	238,599	2,385,147	54.2%
Capital Expenses	6,300	-	6,114	97.0%
Interfund Transfer	930,295	-	465,148	50.0%
Contingencies	73,781	-	-	0.0%
Total Solid Waste Fund Expenditures	\$ 8,460,479	\$ 464,170	\$ 4,626,790	54.7%



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Golf Fund	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget
Revenues				
Charges for Services	\$ 1,724,396	\$ 130,648	\$ 775,705	45.0%
Contributions	176,000	-	-	0.0%
Miscellaneous	36,750	2,864	15,140	41.2%
Total Golf Fund Revenues	\$ 1,937,146	\$ 133,512	\$ 790,845	40.8%
Expenditures				
Employee Expenses	\$ 788,634	\$ 61,669	\$ 450,412	57.1%
Operation Expenses	557,543	38,571	282,020	50.6%
Interfund Transfer	498,625	-	249,313	50.0%
Contingencies	47,998	-	-	0.0%
Total Golf Fund Expenditures	\$ 1,892,800	\$ 100,240	\$ 981,745	51.9%
Civic/Convention Center Fund				
	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD % of budget
Revenues				
Charges for Services	\$ 449,754	\$ 20,838	\$ 249,137	55.4%
Interfund Transfers	279,708	-	-	0.0%
Miscellaneous	-	85	550	0.0%
Total Civic/Convention Center Fund Revenues	\$ 729,462	\$ 20,923	\$ 249,687	34.2%
Expenditures*				
Employee Expenses	\$ 390,517	\$ 23,463	\$ 187,997	48.1%
Operation Expenses	232,688	11,877	131,524	56.5%
Interfund Transfer	66,568	-	33,284	50.0%
Contingencies	17,943	-	-	0.0%
Total Civic/Convention Center Fund Expenditures	\$ 707,716	\$ 35,340	\$ 352,805	49.9%

*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



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Revenues

Expenditures

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD of budget	%		Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Debt Service Fund	\$ 14,532,487	\$ -	\$ 12,389,641		85.3%		\$ 14,463,977	\$ -	\$ 10,982,846	75.9%
Self Insurance Fund	\$ 6,199,462	\$ 774,164	\$ 3,174,551		51.2%		\$ 6,100,000	\$ 553,344	\$ 4,119,443	67.5%
Special Revenue Funds										
CDBG Fund	\$ 930,199	\$ 221	\$ 134,411		14.4%		\$ 930,199	\$ -	\$ 483,772	52.0%
Grant Fund	\$ 1,865,000	\$ 3,074	\$ 149,111		8.0%		\$ 1,865,000	\$ 15,912	\$ 1,467,871	78.7%
Special Revenue Fund	\$ 100,000	\$ 8,870	\$ 81,325		81.3%		\$ 232,500	\$ 35,807	\$ 63,698	27.4%
River Activities Fund	\$ 1,280,502	\$ 7,399	\$ 134,987		10.5%		\$ 1,234,703	\$ 34,580	\$ 313,617	25.4%
Court Security Fund	\$ 36,500	\$ 2,558	\$ 16,837		46.1%		\$ 50,887	\$ 5,611	\$ 22,143	43.5%
Judicial Efficiency Fund	\$ 8,138	\$ 819	\$ 5,758		70.8%		\$ 21,750	\$ -	\$ 1,395	6.4%
Court Technology Fund	\$ 40,215	\$ 3,411	\$ 22,470		55.9%		\$ 64,000	\$ 273	\$ 17,643	27.6%
Child Safety Fund	\$ 139,010	\$ 2,302	\$ 16,858		12.1%		\$ 166,000	\$ 16,320	\$ 103,870	62.6%
Stormwater Development Fund	\$ 70,000	\$ -	\$ 55,044		78.6%		\$ 171,000	\$ 630	\$ 66,625	39.0%
Juvenile Case Manager Fund	\$ 64,155	\$ 5,061	\$ 33,106		51.6%		\$ 113,451	\$ 6,994	\$ 52,971	46.7%
Cable Franchise Fund (PEG)	\$ 213,250	\$ -	\$ 128,143		60.1%		\$ 760,000	\$ -	\$ 750,000	98.7%
Equipment Replacement Fund	\$ 493,000	\$ 10,623	\$ 270,233		54.8%		\$ 2,257,000	\$ 331,703	\$ 1,852,723	82.1%



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Revenues

Expenditures

	Current Total Budget	Period Activity April	Total Fiscal YTD	Fiscal YTD of budget	%	Current Total Budget	Period Activity April	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of budget
Special Revenue Funds - continued									
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,832,984	\$ 1,611	\$ 925,352		50.5%	\$ 308,408	\$ 22,727	\$ 280,055	90.8%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 1,892,674	\$ 59,060	\$ 359,349		19.0%	\$ 1,892,674	\$ 35,155	\$ 869,468	45.9%
Faust Library Fund	\$ -	\$ -	\$ 250		0.0%	\$ 7,604	\$ -	\$ 7,604	100.0%
Cemetery Improvements Fund*	\$ 50	\$ 92	\$ (5,928)		-11856.0%	\$ 86,500	\$ -	\$ -	0.0%
Hotel/Motel Tax Fund	\$ 4,090,129	\$ 148,232	\$ 858,333		21.0%	\$ 4,567,599	\$ 423,660	\$ 1,817,977	39.8%

Active Capital Projects

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Streets and Drainage Projects									
Alves Lane Improvements	Professional Services	2013 Bond	\$ 1,275,070	\$ 1,024,549	\$ 250,520	\$ 1	LA	Final Design underway; 95% submittal under review; ROW acquisition initiated & utility coordination in progress	Adam Michie
	Land		\$ 1,311,800	\$ 154,854	\$ 649,749	\$ 507,196			
	Construction		\$ 5,243,130	\$ -	\$ -	\$ 5,243,130			
	Totals		\$ 7,830,000	\$ 1,179,403	\$ 900,269	\$ 5,750,327			
Blieders/German Creek Watershed Improvements	Professional Services	2013 Bond	\$ 855,700	\$ 576,387	\$ 56,486	\$ 222,827	PD	Project on hold pending Veramendi	Adam Michie
	Land		\$ 163,760	\$ 35,000	\$ -	\$ 128,760			
	Construction		\$ 7,537,540	\$ -	\$ -	\$ 7,537,540			
	Totals		\$ 8,557,000	\$ 611,387	\$ 56,486	\$ 7,889,127			
Citywide Street Improvements	Professional Services & Construction	2013 Bond	\$ 10,000,000	\$ 3,266,996	\$ 193,666	\$ 6,539,338	33%	Landa Park Dr. drainage fixes underway; Year 3 design engineers to council 6/27	Josh Niles
	Totals		\$ 10,000,000	\$ 3,266,996	\$ 193,666	\$ 6,539,338			
Klein Road Reconstruction	Professional Services	2013 Bond	\$ 1,268,066	\$ 1,006,748	\$ 261,318	\$ 0	FD	90% design submitted on May 13; working on Guadalupe County Rd agreement, and utility agreements; NTP for ROW issued	Eric Navarrete
	Land		\$ 1,664,000	\$ 16,096	\$ 146,490	\$ 1,501,415			
	Construction		\$ 8,598,934	\$ -	\$ -	\$ 8,598,934			
	Totals		\$ 11,531,000	\$ 1,022,844	\$ 407,807	\$ 10,100,349			
Live Oak/Katy Improvements	Professional Services	2013 C of O & 2013 Bond	\$ 977,331	\$ 237,856	\$ 739,475	\$ 0	FD	Surveying for final design in progress	Adam Michie
	Land		\$ 36,000	\$ 33,409	\$ 2,591	\$ -			
	Construction		\$ 3,675,669	\$ -	\$ -	\$ 3,675,669			
	Totals		\$ 4,689,000	\$ 271,265	\$ 742,066	\$ 3,675,669			
North Tributary Flood Control Project	Professional Services	2004, 2008 & 2012 C of O's	\$ 980,379	\$ 900,984	\$ 79,394	\$ 0	91%	Staff pursuing design and repair options concurrent with litigation; Site maintenance ongoing	Bryan Woods
	Land		\$ 972,635	\$ 924,024	\$ -	\$ 48,611			
	Construction		\$ 5,732,414	\$ 4,796,934	\$ 472,158	\$ 463,322			
	Totals		\$ 7,685,428	\$ 6,621,942	\$ 551,552	\$ 511,934			
Panther Canyon Erosion Control	Professional Services	2013 Bond	\$ 94,810	\$ 42,124	\$ 52,687	\$ -	FD	Final design phase underway; coordinating w/NBISD & TCEQ	Adam Michie
	Land		\$ 39,450	\$ -	\$ -	\$ 39,450			
	Construction		\$ 289,740	\$ -	\$ -	\$ 289,740			
	Totals		\$ 424,000	\$ 42,124	\$ 52,687	\$ 329,190			
Railroad Quiet Zones-Phase 1 & 2	Professional Services	2008 & 2012 C of O's	\$ 354,604	\$ 354,604	\$ -	\$ -	100%	Phase 1 completed; Phase 2 completed	Jennifer Cain
	Construction		\$ 1,948,723	\$ 1,940,409	\$ 8,085	\$ 229			
	Totals		\$ 2,303,327	\$ 2,295,013	\$ 8,085	\$ 229			
Solms Road/Morningside Drive/Rueckle Road Reconstruction	Professional Services	2013 Bond	\$ 1,778,382	\$ 1,328,156	\$ 450,226	\$ -	FD	95% design phase underway; NTP for ROW issued, change order for design services approved	Eric Navarrete
	Land		\$ 4,162,000	\$ 67,792	\$ 405,260	\$ 3,688,948			
	Construction		\$ 9,423,618	\$ -	\$ -	\$ 9,423,618			
	Totals		\$ 15,364,000	\$ 1,395,948	\$ 855,486	\$ 13,112,566			
Wood Road/Landa Street Drainage Improvements Preliminary Design	Professional Services	2013 Bond	\$ 2,700,000	\$ 602,953	\$ 359,376	\$ 1,737,671	PD	Design/study underway	Adam Michie
	Totals		\$ 2,700,000	\$ 602,953	\$ 359,376	\$ 1,737,671			
Landa Street Transportation Enhancement Project	Professional Services	2011 C of O's & 4B	\$ 260,727	\$ 180,020	\$ 80,707	\$ -	FD	100% Design submitted to TxDOT & CONB April 2016; TxDOT will Let in August	Eric Navarrete
	Construction		\$ 414,273	\$ 6,628	\$ 247,435	\$ 160,210			
	Totals		\$ 675,000	\$ 186,648	\$ 328,142	\$ 160,210			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Westside Pedestrian Enhancement Project	Professional Services	2007, 2008, 2011,	\$ 200,000	\$ -	\$ -	\$ 200,000	SD	Design contract to council 6/27	Eric Navarrete
	Construction	2012 C of O's & 2015	\$ 200,000	\$ -	\$ -	\$ 200,000			
	Totals		\$ 400,000	\$ -	\$ -	\$ 400,000			
Parks and Recreation									
Comal Cemetery Design	Professional Services	2007 C of O's	\$ 358,483	\$ 290,540	\$ 67,943	\$ -	FD	95% construction documents received; Final design pending CIP Planning	Adam Michie
	Construction		\$ -	\$ -	\$ -	\$ -			
	Totals		\$ 358,483	\$ 290,540	\$ 67,943	\$ -			
Community Recreation Center	Professional Services	2011 C of O, 2013 Bond(Incl. \$628k in Contingencies),	\$ 2,071,708	\$ 861,462	\$ 1,210,246	\$ -	FD	Construction documents are underway	Jennifer Cain
	Land		\$ 77,157	\$ 3,563	\$ 1,437	\$ 72,157			
	Construction		\$ 21,370,815	\$ 15,000	\$ 10,000	\$ 21,345,815			
	Totals		\$ 23,519,680	\$ 880,025	\$ 1,221,683	\$ 21,417,972			
Fischer Park	Professional Services	2007, 2012 & 2013 C of O's	\$ 884,500	\$ 884,500	\$ -	\$ -	93%	Project completed; 1 year warranty review in progress	Jennifer Cain
	Land		\$ 2,284,077	\$ 2,284,077	\$ -	\$ -			
	Construction		\$ 8,499,269	\$ 8,357,561	\$ 40,000	\$ 101,708			
	Totals		\$ 11,667,846	\$ 11,526,138	\$ 40,000	\$ 101,708			
Golf Course Development	Professional Services	2014 C of O's	\$ 1,056,663	\$ 1,056,378	\$ 285	\$ (0)	99%	Project completed	Jennifer Cain
	Construction		\$ 6,680,671	\$ 6,648,679	\$ -	\$ 31,992			
	Totals		\$ 7,737,334	\$ 7,705,057	\$ 285	\$ 31,992			
Land acquisition for Future Sports Complex Development	Land	2013 Bond	\$ 2,500,000	\$ 19,881	\$ 134	\$ 2,479,985	1%	Possible sites identified; Reviewing appraisals and evaluations	Bryan Woods
	Totals		\$ 2,500,000	\$ 19,881	\$ 134	\$ 2,479,985			
Morningside Park Development	Professional Services	2012 C of O, 2013 Bond & Park	\$ 106,100	\$ 98,066	\$ 8,034	\$ (0)	13%	Project currently in construction	Eric Navarrete
	Construction		\$ 1,030,773	\$ 138,688	\$ 892,085	\$ -			
	Totals		\$ 1,136,873	\$ 236,753	\$ 900,120	\$ -			
Municipal Improvement Projects									
Central Texas Technology Center (CTTC)	Professional Services	4B, IDF, Seguin (4A), & 2013 Bond	\$ 513,818	\$ 444,920	\$ 51,545	\$ 17,353	78%	Construction began on August 2015 and is on-going	Jennifer Cain
	Construction		\$ 6,322,182	\$ 4,957,806	\$ 1,364,376	\$ -			
	Totals		\$ 6,836,000	\$ 5,402,726	\$ 1,415,921	\$ 17,353			
Police Department Improvements	Professional Services	2009 & 2012 C of O's	\$ 91,924	\$ 91,924	\$ 0	\$ (0)	SD	Programming and feasibility study has been completed	Jennifer Cain
	Construction		\$ 353,076	\$ 306,115	\$ 14,420	\$ 32,540			
	Totals		\$ 445,000	\$ 398,040	\$ 14,420	\$ 32,540			
City Hall Renovation	Professional Services	2008, 2009, 2013, & 2015 C of O's, PEG Fund	\$ 913,756	\$ 830,506	\$ 83,250	\$ 0	49%	Construction began on January 2016 and is ongoing	Jennifer Cain
	Land		\$ 2,650,732	\$ 2,650,732	\$ -	\$ -			
	Construction		\$ 8,744,027	\$ 4,318,919	\$ 4,424,360	\$ 749			
	Totals		\$ 12,308,515	\$ 7,800,157	\$ 4,507,609	\$ 749			
Downtown Improvements Phase 1	Professional Services	4B & 2012 C of O's	\$ 462,916	\$ 385,366	\$ 77,550	\$ 0	FD	Coordinating with utilities, UPRR & TxDOT; 100% plans have been submitted	Adam Michie
	Construction		\$ 2,026,136	\$ 38,808	\$ -	\$ 1,987,328			
	Totals		\$ 2,489,052	\$ 424,173	\$ 77,550	\$ 1,987,329			
Public Works/Fire Training Facility	Professional Services	2008 C of O's	\$ 844,377	\$ 311,393	\$ 466,607	\$ 66,377	FD	Continuing Review of design & cost estimates	Bryan Woods
	Land		\$ 1,120,711	\$ 1,120,711	\$ -	\$ -			
	Construction		\$ -	\$ -	\$ -	\$ -			
	Totals		\$ 1,965,088	\$ 1,432,104	\$ 466,607	\$ 66,377			
	Professional Services	2007, 2009 & 2012	\$ 119,600	\$ 18,000	\$ 101,600	\$ -	PD		

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
Fire Station #1	Construction	C of O's	\$ 514,343	\$ -	\$ -	\$ 514,343		Design underway	Adam Michie
	Totals		\$ 633,943	\$ 18,000	\$ 101,600	\$ 514,343			
Airport Improvements	Construction	Airport General Fund	\$ 3,312,000	\$ 2,778,055	\$ 530,120	\$ 3,825	60%	Quonset hut completed, Hangar 1806 & 1654 Substantially complete	Josh Niles
	Totals		\$ 3,312,000	\$ 2,778,055	\$ 530,120	\$ 3,825			
Fire Station #2 Design	Professional Services	2015 Tax Note	\$ 150,000	\$ -	\$ -	\$ 150,000	SD		
	Totals		\$ 150,000	\$ -	\$ -	\$ 150,000			
Tube Chute & Last Tubers Exit Design	Professional Services	Funds	\$ 250,000	\$ -	\$ -	\$ 250,000	SD	RFQ evaluation to begin week of July 6	Bryan Woods
	Totals		\$ 250,000	\$ -	\$ -	\$ 250,000			

*SD=Scope Development in Progress PD=Preliminary Design in Progress FD=Final Design In Progress LA=Land Acquisition In Progress Construction=0%-100%

Vacancy Listing by Department
as of June 24, 2016

Department/ Vacant Position	Authorized Positions	# Vacant Positions (FTE)	Notes
Airport	7	0	
Capital Programs	9	2	
<i>SENIOR CONSTRUCTION INSPECTOR</i>			N/A
<i>CAPITAL PROJECTS MANAGER</i>			N/A
City Attorney's Office	4	0	
City Manager's Office	6	0	
City Secretary	3	0	
Finance	11	1	
<i>ACCOUNTING MANAGER</i>			N/A
Fire (Uniform/Non-Uniform)	130/4	1/0	
FIREFIGHTER			N/A
Human Resources	7	0	
Information Technology	11	0	
Library	27.25	1	
SPECIALIST, LIBRARY SYSTEM			
Municipal Court	10	2	
<i>COURT SUPERVISOR</i>			Interviews in progress
<i>DEPUTY COURT CLERK</i>			Interviews in progress
Parks & Recreation	73.5	5.5	
<i>PARK DEVELOPMENT MANAGER</i>			N/A
<i>RECREATION INSTRUCTOR-PT x2</i>			Interviews in progress
<i>RANGER-PT x2</i>			N/A
<i>EQUIPMENT OPERATOR I</i>			N/A
<i>ATTENDANT, EVENT - PT (CIVIC CENTER)</i>			Interviews in progress
<i>CUSTODIAN - PT (CIVIC CENTER)</i>			N/A
<i>SPECIALIST, FACILITY (CIVIC CENTER)</i>			Interviews in progress
Planning & Comm Dev	34	1	
<i>ENVIRONMENTAL SERVICES MANAGER</i>			N/A
Police (Uniform/Non-Uniform)	116/31	2/1	
<i>POLICE OFFICER (2)</i>			Entry-level exam completed 5/21/16
<i>SENIOR EMERGENCY DISPATCHER</i>			N/A
Public Works	104	5	
<i>ASSISTANT CITY ENGINEER</i>			Interviews in progress
<i>ENGINEER</i>			N/A
<i>REFUSE COLLECTOR (RECYCLING)</i>			N/A
<i>FOREMAN (STREETS)</i>			Offer made
<i>EQUIPMENT OPERATOR</i>			Offer made

TOTAL	586.75	21.5
City-wide Staffing Level	96.3%	