

## Driving Safety Course (DSC) Request

I hereby enter my appearance to the offense of \_\_\_\_\_, Citation or Docket Number \_\_\_\_\_. I understand that I have the right to a trial, and hereby waive my right to a trial, plead NO CONTEST, and I elect under Art. 45.0511, CCP, to take a driving safety course.

I understand that I must submit the following items **before the initial appearance date on my citation/violation** for this request **to be considered** by the Court, I must submit:

1. This Request form, completed in full;
2. Payment of the court costs of \$144.00 or (if violation occurred in a school zone, \$169.00);
3. A copy of my valid, non-CDL, Texas driver's license or if you are a member, spouse, or dependent child of a member of the US Military Forces, a valid driver's license issued by another State.
4. A copy of my valid, current insurance listing me as a driver on the policy.

I also understand that if all of the requirements are submitted on or before the appearance date listed on my citation AND **if my request is granted, I have ninety (90) days to:**

1. Complete and submit Certificate of Completion for a TDLR Approved Driving Safety Course. The certificate MUST list new Braunfels Municipal Court and will say "COURT COPY." Courses can be found here: <https://www.tdlr.texas.gov/driver/driver.htm>.
2. Submit a copy of a TYPE-3 or 3A driving record as maintained by the Texas Department of Public Safety. Texas Driving records can be obtained here: <https://www.dps.texas.gov/section/driver-license/how-order-driver-record>.
3. Submit a signed and notarized AFFIDAVIT stating that you have not taken a driving safety course in the last 12 months. (*This is a separate document -see Affidavit below.*)

NOTE: All requirements can be submitted in person, by email, mail, or in person and must be submitted on or before the deadlines provided above. NO PERSONAL CHECKS. Money orders or cashier's checks are acceptable.

Full Name: \_\_\_\_\_ Phone Numbers: \_\_\_\_\_

Address: City, State/ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

**By my signature, I affirm that I understand and will comply with the requirements above and I understand that if I comply with the Court Order granting the taking of a course and submit all the required evidence as ordered, the Court will dismiss this case and report to the Texas Department of Public Safety the date that the course was completed for inclusion into my driving record. I understand that failure to comply with the court order will result in a mandatory show cause hearing being set to show cause as to why the requirements were not met. I also understand that failure to appear at the show cause hearing may result in a conviction being entered and reported to the Texas Department of Public Safety, the remaining fine and court costs will be due and a warrant may be issued for my arrest.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

550 Landa Street  
New Braunfels, TX 78130-6110

Email: [court@nbtexas.org](mailto:court@nbtexas.org)  
(830) 221- 4180

## Driving Safety Course (DSC) Request

*This affidavit is required evidence and must be filed with the court.*

*If the court does not receive this affidavit within 90 (ninety) days of your approved Request, your case cannot be dismissed.*

### AFFIDAVIT

I, \_\_\_\_\_ (defendant's full, legal name), state under oath on the date of this request to take a driving safety course or a motorcycle operator training course that I am not in the process of taking such a course under Article 45.0511, Texas Code of Criminal Procedure, nor have I completed a course within the preceding 12 months under that statute that is not yet reflected on my driver's record as maintained by the Texas Department of Public Safety.

\_\_\_\_\_  
Defendant's Signature

\_\_\_\_\_  
Docket/Citation Number

Sworn and Subscribed before me by the above named Affiant on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

*(seal)*

**INSTRUCTIONS:** When you swear to this affidavit, it means that you are stating that from the **date of request** to take this driving safety course for your current citation (**not the date you are swearing to this affidavit**) that you are or were not taking a driving safety course for another citation. In addition, you are swearing that you have **not** taken a driving safety course in the preceding 12 months **from the date of the current citation** that has not yet been reported on your driving record as maintained by the Texas Department of Public Safety.

**PERJURY:** A person commits the offense of PERJURY if he/she makes a false statement under oath or swears to the truth of a false statement and the statement is required by law to be made under oath. The penalty for perjury made in connection with a court proceeding is a **felony**.

New Braunfels Municipal Court  
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New Braunfels, TX 78130-6110

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