



Planning & Development Services Department
 550 Landa Street
 New Braunfels, Texas 78130
 (830) 221-4050 www.newbraunfels.gov

CC/Cash/Check No.: _____
 Amount Recd. \$ _____
 Receipt No.: _____
 Case No.: _____ - _____

Submittal date – office use only

Consent to the Creation of a Municipal Utility District (MUD) Petition

Please ensure all required submittal attachments are included. Staff cannot adequately review the request without this minimum information

General:

1. Proposed Municipal Utility District Name: _____
2. Nearest Street Intersection or Address: _____
3. Legal Description: _____
4. Acreage: _____

Boundaries:

5. County: Comal Guadalupe

Utilities:

6. Have you resolved how your site will access water facilities? Yes No
 - a. If YES, which service provider will be providing water service? _____
7. Have you resolved how your site will access wastewater/sewage facilities? Yes No
 - a. If YES, which service provider will be providing wastewater service? _____

Edwards Aquifer:

8. Recharge Zone Yes No
9. Contributing Zone Yes No
10. Transition Zone Yes No

Pre-Development Meeting:

11. Was there a pre-planning conference regarding this petition? Yes No
12. Was there a pre-development meeting regarding this petition? Yes No
 - a. If YES, please provide the pre-development meeting case number: _____

DVS -

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Required Attachments:

STAFF
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

APPLICANT

- | | |
|--------------------------|--|
| <input type="checkbox"/> | 1. USB drive with a digital copy of all documents included in this petition (.pdf file form) |
| <input type="checkbox"/> | 2. Petition to consent of the creation of the proposed MUD |
| <input type="checkbox"/> | 3. Project Letter describing the location and purpose of the MUD |
| <input type="checkbox"/> | 4. Survey of the proposed MUD boundaries |
| <input type="checkbox"/> | 5. Map of site with the following applicable water boundaries identified: regulatory floodplain, regulatory floodway, aquifer recharge zone, aquifer contributing zone and aquifer transition zone |
| <input type="checkbox"/> | 6. DWG file of the proposed MUD boundaries |
| <input type="checkbox"/> | 7. Water provider verification documentation (must verify the entity that will be providing the service and how the service will be provided) |
| <input type="checkbox"/> | 8. Wastewater provider verification documentation (must verify the entity that will be providing the service and how the service will be provided) |
| <input type="checkbox"/> | 9. Signed Development Agreement with the City of New Braunfels |
| <input type="checkbox"/> | 10. Application Fee |

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Property Owner Authorization:

As the current owner of the property to be considered for the creation of a Municipal Utility District, I hereby authorize City of New Braunfels' staff to visit and inspect the subject property for which this petition is being submitted.

Additionally, I have reviewed the Municipal Utility District Petition in its entirety and hereby confirm all required information has been filled in completely and correctly and all required attachments have been provided as part of this petition submittal.

___ I will represent my petition before City Staff and/or City Council as the Petitioner

OR

___ I hereby authorize the person named under Authorized Agent to act as Petitioner in processing this petition before City Staff and/or City Council.

Owner's Signature: _____ Date: _____

Owner's Name (Printed): _____ Phone #: _____

Mailing Address (City, State, Zip): _____

E-Mail Address: _____

Authorized Agent Statement:

Please Note: The signature of the Authorized Agent confirms the Authorized Agent has reviewed the Municipal Utility District Petition in its entirety and hereby confirms all required information has been filled in completely and correctly and all required attachments have been provided as part of this petition submittal.

Authorized Agent Signature: _____ Date: _____

Agent's Name (Printed): _____

Company: _____ Phone #: _____

Mailing Address (City, State, Zip): _____

E-Mail Address: _____

Licensed Engineer/Surveyor (if applicable):

Licensed Engineer/Surveyor Name: _____

Company: _____ Phone #: _____

Mailing Address (City, State, Zip): _____

E-Mail Address: _____

Application Fees

Application Fee (Base Fee) = **\$18,055.12**

Development Agreement Recordation Fee = **\$150**

Technology Fee (3% of total application fees) = **\$546.15**

Total Application Fee = **\$18,751.27**

***A reimbursement agreement shall be included within the development agreement in the event actual costs exceed the filing fee amount**