



## FINANCE DEPARTMENT

# FY 2022 January Financial Report

April 14, 2022

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **January**, with 33.3% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 3/14/22, a current (FY 2022 authorized totals) Vacant Positions Report as of 4/5/22, an Economic Data Report, and a report reflecting Roadway Impact Fees and Park Development Fee balances by district.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds is broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2022 Operating Budget and Plan of Municipal Services, and the Annual Comprehensive Financial Report. All of these documents, as well as other financial information produced by the Finance Department, can be found on the City website.



**For more information contact:**

**Sandy Paulos**  
Director of Finance  
[spaulos@nbtexas.org](mailto:spaulos@nbtexas.org)

## General Fund Revenues

As of January 31, General Fund revenues total \$41.5 million or 52.3% of total budgeted revenue. \$12.9 million was received during the month of January. The majority of this amount came from property taxes. January – March are the primary collection months for property taxes. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.6% of all budgeted revenue.

License and Permit revenue collections for the month of January were greater than budget at \$2.2 million (42.6%). Fines and Forfeiture revenue are below budget with collections at 22.3% (\$313,000) of the budgeted totals. Charges for Services totals \$1.5 million (34.9%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue (net of Das Rec) totals \$163,000 through the month of January – 10.5% of budgeted revenue, which is below budget. Parks revenues are seasonal in nature. Das Rec revenue is greater than budget at \$950,000 (40.5%) and continues to exceed its goal of 95% cost recovery.

## General Fund Expenditures

As of January 31, General Fund expenditures and encumbrances total \$32.2 million or 35.5% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of January, 31.0% of the total payroll for the fiscal year has elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. Operating expenses are currently at 50.9% committed, reflecting encumbrances issued for one-time expenditures and/or annual contracts approved by City Council. The capital expense category is over budget at 74.7%, due primarily to encumbrances for purchases that have not been paid.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures	Fiscal YTD % of Budget
Employee Expenses	\$62,991,867	\$ 4,844,400	\$ 18,403,720	\$ 135,245	\$ 18,538,965	29.4%
Operating Expenses	17,872,363	931,070	4,011,657	5,094,063	9,105,720	50.9%
Capital Expenses	3,905,010	289,779	791,461	2,127,265	2,918,726	74.7%
Debt Service	156,440	-	79,171	-	79,171	50.6%
Interfund Transfers	5,623,910	-	1,553,478	-	1,553,478	27.6%
Contingencies	160,000	-	-	-	-	0.0%
<b>Total</b>	<b>\$90,709,590</b>	<b>\$ 6,065,249</b>	<b>\$ 24,839,487</b>	<b>\$ 7,356,573</b>	<b>\$ 32,196,060</b>	<b>35.5%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of January total \$1.4 million or 41.3% of total budgeted revenues, which is greater than budget. The majority of these revenues are from fuel sales. Fuel sales (gallons) for the month of January increased 24.5% compared to January of last year. Expenditures and encumbrances total \$1.5 million or 46.9% of budget, which is also greater than budget due to purchase orders issued for fuel and capital expenditures. Airport employee expenditures are at 29.7% of budget, which is slightly less than budget due to vacancies. The operating allocation is greater than budget at 58.9%, due to purchase orders issued for fuel that are not yet paid. Capital expenses are at 64.1% of budget due to purchase orders issued for the budgeted purchases of mowers, tractors, and a shredder.

**Solid Waste Fund** – Revenues through the month of January total \$3.8 million or 35.8% of total budgeted revenues which is greater than budget. Solid Waste expenditures and encumbrances total \$5.4 million or 45.3% of budget, which is greater than budget due to purchase orders issued at the beginning of the fiscal year. Employee expenditures are slightly less than budget at 30.5% due to vacancies. Operating expenditures are over budget (59.3%), due to the above-mentioned purchase orders issued for refuse disposal and refuse containers, that are not yet paid. Capital expenses are at 100% of budget due to purchase orders issued for the budgeted purchases of 3 side load collection trucks.

**Golf Course Fund** – Revenues through the month of January total \$635,000 or 33.3% of total budgeted revenues, which is right on target. Revenue for the month of January was down 1.3% compared to January of last year due to weather. Rounds of golf played decreased 8.8% from the same month last year (3,717 rounds played), with 10 tournaments hosted. Operating expenditures are at 59.9% of budget – which is over budget due to purchase orders issued for merchandise that are not yet paid. Capital Expenses are at 92.6% of budget reflecting purchase orders issued for the budgeted purchases of mowers and utility vehicles. Employee expenditures are less than budget at 28.9% due to vacancies.

**Civic/Convention Center Fund** – Charges for Services revenues through the month of January total \$160,000 or 34.3%, which is greater than budget, as rental bookings are recovering to pre-pandemic levels. Expenditures and encumbrances in the fund total \$237,000 or 28.6%, which is below budget due to employee vacancies.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, including the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through January 31, 2022.

Roadway Impact Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 2,154,013	\$ 1,001,098	\$ 1,152,915
Service Area 2	345,758	246,721	99,038
Service Area 3	8,306,027	5,404,062	2,901,965
Service Area 4	1,103,969	24,020	1,079,949
Service Area 5	8,168,251	6,019,996	2,148,255
Service Area 6	4,678,416	2,036,210	2,642,206
Veramendi Traffic Impact Fees	1,553,009	1,440,712	112,298
<b>Total</b>	<b>\$ 26,309,443</b>	<b>\$ 16,172,817</b>	<b>\$ 10,136,626</b>

## Park Development Fees

Revenue from these fees must be used only to complete park improvements in the district in which the funds were generated. The City is divided into 4 districts. The table below represents by district, all revenues and expenditures from inception through January 31, 2022.

Park Development Fees	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance Before Refunding	Amount Eligible for Refunding	Net Available Balance
PARK DISTRICT 1	\$ 1,464,459	\$ 151,430	\$ 1,313,029	\$ 545,012	\$ 768,018
PARK DISTRICT 2	3,677,185	-	3,677,185	1,744,560	1,932,625
PARK DISTRICT 3	2,000,614	106,273	1,894,341	1,167,654	726,687
PARK DISTRICT 4	330,429	96,531	233,898	50,400	183,498
<b>Total</b>	<b>\$ 7,472,688</b>	<b>\$ 354,235</b>	<b>\$ 7,118,453</b>	<b>\$ 3,507,626</b>	<b>\$ 3,610,827</b>



FINANCE DEPARTMENT

**General Fund**

	Current Total Budget	Period Activity January		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 60,326,505	\$ 11,209,504		\$ 35,693,045	59.2%
Licenses and Permits	5,205,530	512,967		2,217,443	42.6%
Intergovernmental/Contributions	650,000	84,644		175,053	26.9%
Charges for Services	4,312,186	681,366		1,504,993	34.9%
Fines and Forfeitures	1,401,000	73,054		312,962	22.3%
Interest Income	50,000	856		9,015	18.0%
Parks and Recreation	1,552,890	43,092		163,111	10.5%
Das Rec	2,343,000	227,120		950,010	40.5%
Miscellaneous	2,536,250	32,219		194,134	7.7%
Interfund Transfers	997,760	-		276,940	27.8%
<b>Total General Fund Revenues</b>	<b>\$ 79,375,121</b>	<b>\$ 12,864,822</b>		<b>\$ 41,496,706</b>	<b>52.3%</b>

	Current Total Budget	Period Activity January	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Secretary	\$ 472,884	\$ 27,382	\$ 105,449	\$ 11,018	\$ 116,467	24.6%
City Council	36,200	1,387	13,123	-	13,123	36.3%
City Attorney	1,009,434	85,624	288,579	449,592	738,171	73.1%
City Administration	961,873	73,214	302,721	-	302,721	31.5%
Human Resources	1,143,455	73,677	325,515	71,793	397,308	34.7%
Communication	572,664	41,126	191,244	-	191,244	33.4%
Finance	1,496,547	78,967	370,373	86,499	456,872	30.5%
Information Technology	2,889,349	129,877	673,566	231,499	905,065	31.3%
Economic Development	601,491	24,829	108,316	2,000	110,316	18.3%
Planning and Development Services	3,816,933	292,678	1,172,040	264,582	1,436,622	37.6%
Police	23,202,084	1,754,080	6,478,517	1,332,724	7,811,241	33.7%
Municipal Court	838,059	61,356	268,386	-	268,386	32.0%
Fire	22,698,789	1,909,062	6,989,258	1,442,643	8,431,901	37.1%
Public Works	10,554,018	704,102	2,227,249	1,989,361	4,216,610	40.0%
Parks	7,159,848	452,220	1,588,963	615,019	2,203,982	30.8%
Das Rec	2,720,194	170,649	699,221	124,566	823,787	30.3%
Library	2,756,358	149,605	633,800	44,665	678,465	24.6%
Non-Departmental	7,779,410	35,414	2,403,167	690,612	3,093,779	39.8%
<b>Total General Fund Expenditures</b>	<b>\$ 90,709,590</b>	<b>\$ 6,065,249</b>	<b>\$ 24,839,487</b>	<b>\$ 7,356,573</b>	<b>\$ 32,196,060</b>	<b>35.5%</b>

**Airport Fund**

	Current Total Budget	Period Activity January		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,849,500	\$ 279,900		\$ 1,123,239	39.4%
Intergovernmental	190,000	-		-	0.0%
Interfund Transfer	349,910	-		274,978	78.6%
<b>Total Airport Revenues</b>	<b>\$ 3,389,410</b>	<b>\$ 279,900</b>		<b>\$ 1,398,217</b>	<b>41.3%</b>

	Current Total Budget	Period Activity January	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 721,376	\$ 54,423	\$ 209,063	\$ 4,855	\$ 213,918	29.7%
Operation Expenses	1,756,640	214,717	670,293	364,864	1,035,157	58.9%
Capital Expenses	320,000	-	5,852	199,315	205,167	64.1%
Debt Service	128,954	-	-	-	-	0.0%
Interfund Transfer	371,781	-	92,945	-	92,945	25.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 3,298,751</b>	<b>\$ 269,140</b>	<b>\$ 978,153</b>	<b>\$ 569,034</b>	<b>\$ 1,547,187</b>	<b>46.9%</b>

**Solid Waste Fund**

	Current Total Budget	Period Activity January		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 10,630,829	\$ 925,470		\$ 3,650,836	34.3%
Licenses & Permits	25,000	30,500		34,500	138.0%
Miscellaneous	75,000	42,806		155,371	207.2%
Interest Income	2,500	85		168	6.7%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 10,733,329</b>	<b>\$ 998,861</b>		<b>\$ 3,840,875</b>	<b>35.8%</b>

	Current Total Budget	Period Activity January	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 4,401,526	\$ 344,869	\$ 1,305,084	\$ 35,966	\$ 1,341,050	30.5%
Operation Expenses	4,334,365	277,153	976,434	1,593,864	2,570,298	59.3%
Capital Expenses	956,283	-	(315)	956,283	955,968	100.0%
Interfund Transfer	2,157,175	-	501,794	-	501,794	23.3%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 11,849,349</b>	<b>\$ 622,022</b>	<b>\$ 2,782,997</b>	<b>\$ 2,586,113</b>	<b>\$ 5,369,110</b>	<b>45.3%</b>

**Golf Fund**

	Current Total Budget	Period Activity January		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,870,000	\$ 168,185		\$ 625,579	33.5%
Miscellaneous	35,000	2,323		9,483	27.1%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,905,000</b>	<b>\$ 170,508</b>		<b>\$ 635,062</b>	<b>33.3%</b>

	Current Total Budget	Period Activity January	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 897,687	\$ 64,797	\$ 253,717	\$ 5,423	\$ 259,140	28.9%
Operation Expenses	494,200	86,067	216,582	79,247	295,829	59.9%
Capital Expenses	404,798	35,431	35,431	339,367	374,798	92.6%
Interfund Transfer	184,781	-	46,195	-	46,195	25.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,981,466</b>	<b>\$ 186,295</b>	<b>\$ 551,925</b>	<b>\$ 424,037</b>	<b>\$ 975,962</b>	<b>49.3%</b>

**Civic/Convention Center Fund**

	Current Total Budget	Period Activity January		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 465,000	\$ 49,381		\$ 159,726	34.3%
Interfund Transfers	412,463	-		-	0.0%
Miscellaneous	125	477		625	500.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 877,588</b>	<b>\$ 49,858</b>		<b>\$ 160,351</b>	<b>18.3%</b>

	Current Total Budget	Period Activity January	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 536,569	\$ 32,620	\$ 125,950	\$ -	\$ 125,950	23.5%
Operation Expenses	257,065	14,910	80,648	15,524	96,172	37.4%
Capital Expenses	-	6,427	6,427	-	6,427	0.0%
Interfund Transfer	35,178	-	8,795	-	8,795	25.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 828,812</b>	<b>\$ 53,957</b>	<b>\$ 221,820</b>	<b>\$ 15,524</b>	<b>\$ 237,344</b>	<b>28.6%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.



FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity January	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity January	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b><u>Other Funds</u></b>											
Debt Service Fund **	\$ 25,215,558	\$ 7,179,988	\$ 19,891,297	78.9%		\$ 25,033,058	\$ 19,510,478	\$ 19,859,520	\$ -	\$ 19,859,520	79.3%
Self Insurance Fund *	\$ 7,583,500	\$ 565,739	\$ 2,249,424	29.7%		\$ 7,500,000	\$ 653,842	\$ 1,948,637	\$ 64,064	\$ 2,012,701	26.8%
<b><u>Special Revenue Funds</u></b>											
CDBG Fund	\$ 486,739	\$ 16,846	\$ 93,952	19.3%		\$ 486,739	\$ 316	\$ 16,846	\$ 368,129	\$ 384,975	79.1%
Grant Fund	\$ 9,765,477	\$ 5,335	\$ 36,302	0.4%		\$ 14,793,547	\$ 4,045	\$ 15,687	\$ 258,416	\$ 274,103	1.9%
Special Revenue Fund	\$ 200,000	\$ 12,305	\$ 51,395	25.7%		\$ 700,000	\$ 10,949	\$ 38,595	\$ 31,271	\$ 69,866	10.0%
River Activities Fund	\$ 1,221,600	\$ 5,715	\$ 30,049	2.5%		\$ 1,236,685	\$ 12,529	\$ 51,011	\$ 165	\$ 51,176	4.1%
Court Security Fund	\$ 30,000	\$ 3,846	\$ 12,792	42.6%		\$ 40,000	\$ 3,018	\$ 10,753	\$ -	\$ 10,753	26.9%
Judicial Efficiency Fund	\$ 7,000	\$ 569	\$ 2,366	33.8%		\$ 13,500	\$ -	\$ -	\$ -	\$ -	0.0%
Court Technology Fund	\$ 30,000	\$ 2,203	\$ 9,685	32.3%		\$ 75,000	\$ 526	\$ 1,234	\$ -	\$ 1,234	1.6%
Child Safety Fund	\$ 151,000	\$ 1,280	\$ 5,496	3.6%		\$ 158,000	\$ 13,865	\$ 52,769	\$ 75,194	\$ 127,963	81.0%
Stormwater Development Fund	\$ 80,000	\$ -	\$ 91,000	113.8%		\$ 100,000	\$ -	\$ -	\$ 5,000	\$ 5,000	5.0%
Truancy Fund	\$ 50,000	\$ 2,610	\$ 12,083	24.2%		\$ 45,000	\$ 4,415	\$ 15,786	\$ -	\$ 15,786	35.1%



FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity January	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity January	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Special Revenue Funds - continued</b>											
Cable Franchise Fund (PEG)	\$ 182,500	\$ -	\$ 8,740	4.8%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 3,626,500	\$ 32,092	\$ 930,764	25.7%		\$ 1,664,112	\$ 81,431	\$ 267,244	\$ 844,086	\$ 1,111,330	66.8%
Federal Court Awards Fund	\$ -	\$ -	\$ -	0.0%		\$ 84,000	\$ -	\$ -		\$ -	0.0%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 56,288	0.0%		\$ 120,000	\$ -	\$ 726	\$ 119,000	\$ 119,726	99.8%
Facilities Maintenance Fund	\$ 1,500,000	\$ -	\$ 375,000	25.0%		\$ 300,000	\$ -	\$ -	\$ 49,000	\$ 49,000	16.3%
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,137,943	\$ 157	\$ 258,454	22.7%		\$ 3,120,566	\$ -	\$ 436,810	\$ 2,171,184	\$ 2,607,994	83.6%
Fire Apparatus Replacement Maintenance Fund	\$ 230,000	\$ 30,563	\$ 49,940	21.7%		\$ 506,702	\$ 1,121	\$ 186,950	\$ 304,560	\$ 491,510	97.0%
Edwards Aquifer Habitat Conservation Plan Fund	\$ 868,593	\$ 152,488	\$ 265,421	30.6%		\$ 868,593	\$ 35,292	\$ 178,274	\$ 544,669	\$ 722,943	83.2%
Faust Library Fund	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -		\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 100	\$ -	\$ -	0.0%		\$ 100,000	\$ -	\$ -		\$ -	0.0%
Development Services Fund	\$ 1,145,000	\$ 103,079	\$ 482,105	42.1%		\$ 1,744,000	\$ 95,507	\$ 225,702	\$ 1,057,183	\$ 1,282,885	73.6%
Cemetery Improvements Fund	\$ 5,000	\$ 509	\$ 8,352	167.0%		\$ 188,000	\$ -	\$ 2,006	\$ 2,548	\$ 4,554	2.4%
Hotel/Motel Tax Fund *	\$ 4,371,968	\$ 249,842	\$ 590,330	13.5%		\$ 4,321,262	\$ 65,541	\$ 286,280	\$ 90,629	\$ 376,909	8.7%

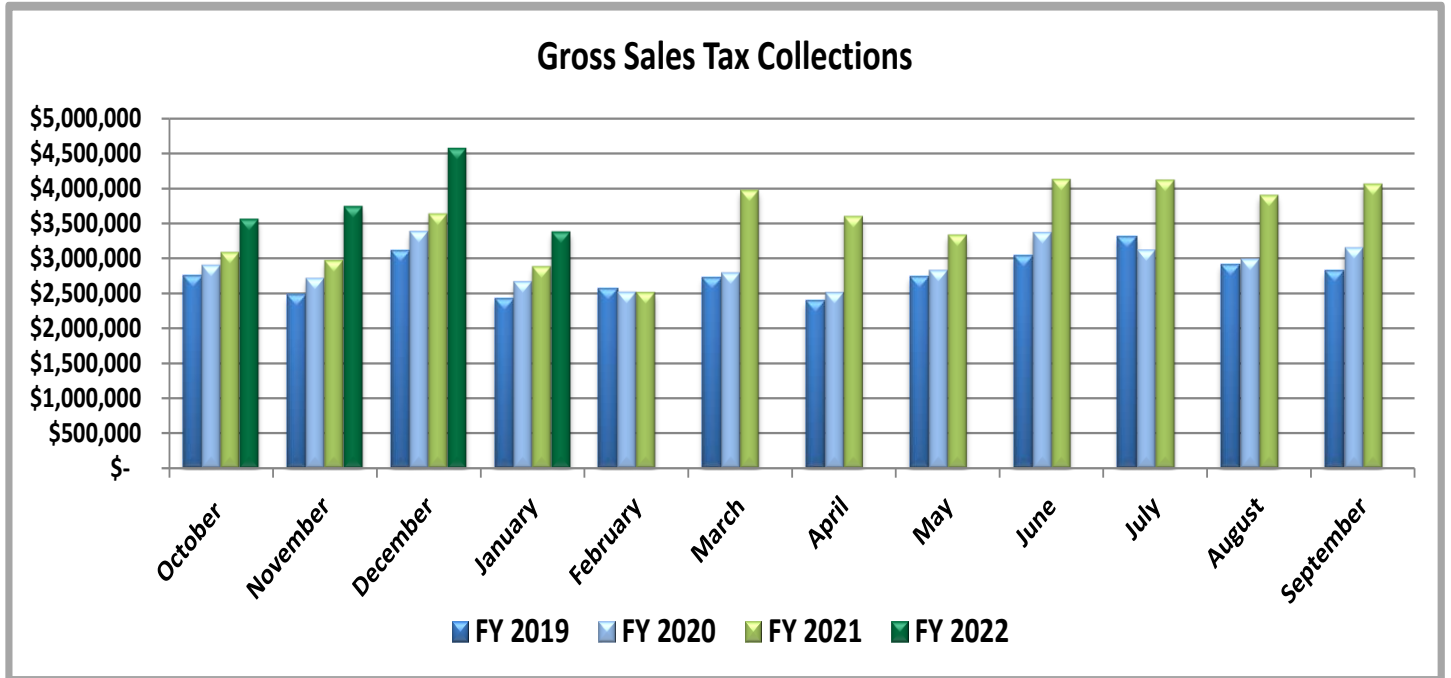
\* Driven by End-of-Year accrual entries.

\*\* Refunds owed were deducted from October property tax collections.

## ECONOMIC DATA

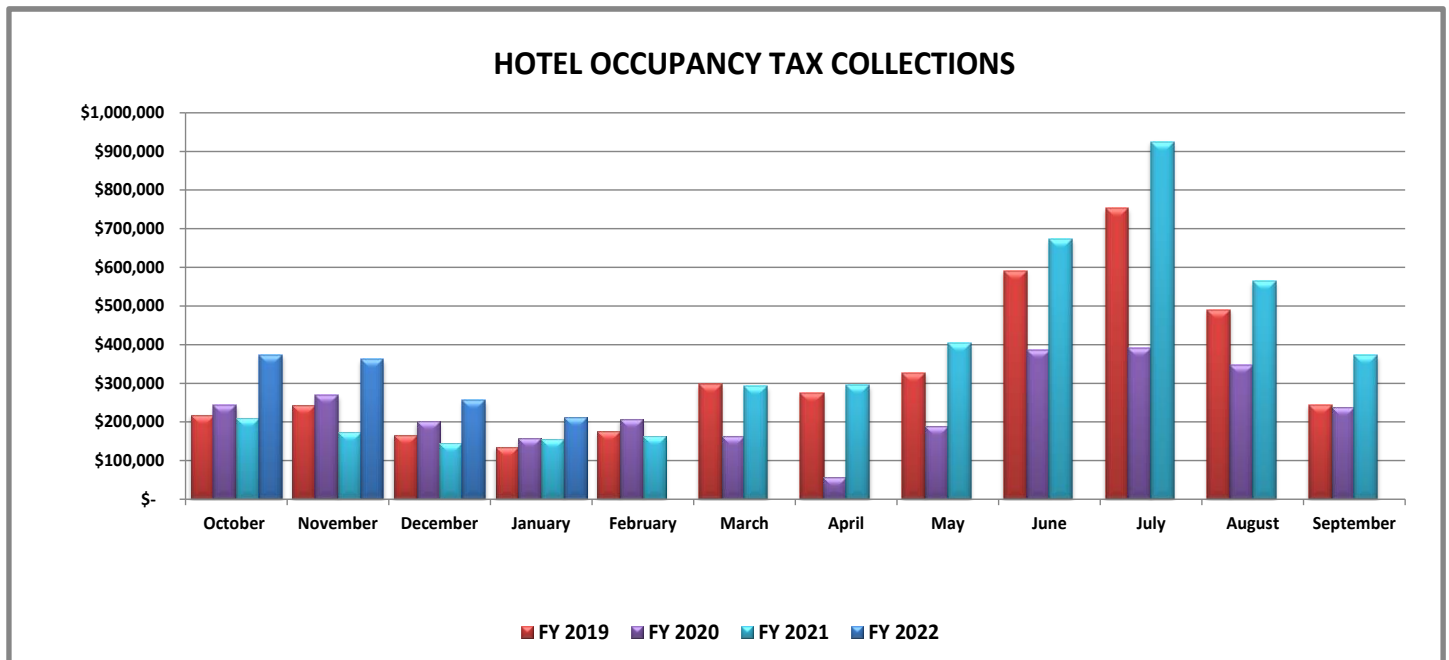
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the January 2021 sales tax payment. The January 2022 payment was up 17.4% when compared to January of the previous fiscal year. Current period collections were up 18.4% compared to current period collections for January of 2022. Sales tax collections through January were up 21.4% fiscal year to date compared to FY 2021.



## Hotel Occupancy Tax Collection

As shown in the graph below, January Hotel Occupancy Tax collections were up 35.9% when compared to January of last fiscal year, when COVID was still a significant factor, and 34.0% when compared to January of 2020. They reflected a 75.7% increase fiscal year to date (through January) compared to FY 2021. This comparison includes current, actual collections due for January only and does not include pending or prior month payments received in the month. All sectors experienced increases, with the Short-Term Rental Property (STRP) sector reflecting a 95% increase compared to the same month last year.



## CAPITAL PROJECT STATUS as of 3/14/2022

- Infrastructure
- Quality of Life
- Growth and Development
- Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Deterioration review underway	\$ 10,790,991	\$ 708,526	Construction Phase	93%
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Reuckle from IH 35 Frontage to Morningside	Final Pavement complete. Additional retaining walls and punch list underway.	\$ 16,364,000	\$ 1,065,703	Construction Phase	93%
2013 Bond	Wood Road/Landa Street		Design of localized improvements pending funding	\$ 2,111,341	\$ 1,227,306	On Hold	42%
2019 Bond	Citywide Streets			\$ 15,000,000	\$ 5,305,130		65%
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guether Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Lamar Streets (North St from Union Ave to Grant Ave &amp; Grant Ave from North St to Common St &amp; Central Ave from North St to Commerce St &amp; Central from Main St to Common St &amp; Commerce from Houston Ave to Veramendi Ave &amp; Houston Ave from Commerce St to Main St &amp; Veramendi Ave from Commerce St to Common St &amp; Main St from Houston Ave to Veramendi Ave)</i>	<i>Roadwork and sidewalks underway on Veramendi, Central, Main and Houston, addressing additional base on Veramendi</i>			<i>Construction Phase</i>	
		<i>Lakeview Boulevard</i>	<i>Paving complete - Project closeout underway</i>			<i>Project Closeout</i>	
		<i>Union Avenue</i>	<i>Complete</i>			<i>Project Closeout</i>	
		<i>Comal Avenue</i>	<i>Project closeout underway</i>			<i>Project Closeout</i>	
		<i>County Line Road</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Peach/Plum/Grape</i>	<i>Year 3 project- On hold</i>			<i>On Hold</i>	
		<i>Central Avenue</i>	<i>Construction started - Addressing waterline conflict</i>			<i>Construction Phase</i>	
		<i>Grant Street</i>	<i>Complete</i>			<i>Construction Phase</i>	
		<i>South Street</i>	<i>Work complete from Houston to East - NBU waterline cost in review</i>			<i>Construction Phase</i>	
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	ROW complete - Utility relocation underway	\$ 13,000,800	\$ 10,717,178	Construction Phase	12%
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Design work continuing - Open house held	\$ 17,897,150	\$ 16,456,216	Design Phase	8%
2019 Bond	Business 81 & FM 306 Extensions		Project on hold until after Prop 1 projects are complete	\$ 2,514,540	\$ 1,730,757	On Hold	7%

## CAPITAL PROJECT STATUS as of 3/14/2022

Infrastructure
Quality of Life
Growth and Development
Public Safety

Funding Source	Project	Sub-project & Limits	Description	Budget	Total Remaining	Status	Overall Completion
Roadway Impact Fees	FM 306 Extension PER (Barbarosa)	FM 1101 to FM 758	On hold	\$ 359,388	\$ 3,837	On Hold	99%
Roadway Impact Fees	Kowald PER	IH 35 to FM 1101	Project complete	\$ 248,631	\$ 32,676	Design Phase	87%
TxDot	Airport Detention Pond		TxDot managing	\$ -	\$ -	Design Phase	0%
NBEDC	Elizabeth Street Parking Realignment		Construction underway	\$ 1,662,000	\$ 553,234	Construction Phase	67%
Edwards Aquifer Habitat Conservation Plan	*Elizabeth Water Quality Pond		Construction underway	\$ 101,439	\$ 9,442	Construction Phase	91%
RIF	Old FM 306 /Common Intersection		Bidding	\$ 47,125	\$ 1,569	Bid Phase	97%
RIF	FM 1044/ Klein intersection		Final design complete	\$ 46,100	\$ 3,532	Completed	92%
TxDot/Roadway Impact Fees	County Line Signalization	County Line Road @ Dove Crossing	Design underway	\$ 37,244	\$ -	Design Phase	100%
TxDot/Roadway Impact Fees	Hanz Drive Signalization	Hanz Drive @ Gruene Road	Design underway	\$ 13,738	\$ -	Design Phase	100%
TxDot/Roadway Impact Fees	S. Walnut Signalization	South Walnut @ County Line Road	Design underway	\$ 39,328	\$ 39,328	Design Phase	0%
TxDot/Roadway Impact Fees	Barbarosa Intersection improvements	Barbarosa Rd @ FM1102	Design underway	\$ 442,000	\$ 301,202	Design Phase	32%
NBEDC	S. Castell Corridor Plan	Business 35 to Bridge Street	Design underway	\$ 842,000	\$ 658,307	Design Phase	22%
2019 Bond & NBEDC	Sports Complex Phase 1		Design work continuing	\$ 27,073,788	\$ 25,031,166	Design Phase	7%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Fischer Park additions	\$ 700,000	\$ 113,355	Construction Phase	84%
Hotel Motel Tax	Comal River Improvements		Preliminary design underway	\$ 350,473	\$ 84,200	Design Phase	76%
2019 Bond	Westside Community Library Center		Construction underway	\$ 5,525,340	\$ 3,515,317	Construction Phase	36%
Parks Operating/Multiple Sources	Mission Hills Park		Contract awarded	\$ 380,053	\$ 84,200	Design Phase	76%
NBEDC & MPO	Dry Comal Creek		Design underway	\$ 375,000	\$ 375,000	Design Phase	0%
Parks Foundation	Cypress Bend Restrooms		Complete	\$ 300,000	\$ 261,668	Completed	13%
2019 Bond	Fire Station #2		Construction underway	\$ 7,367,500	\$ 1,504,562	Construction Phase	71%
2019 Bond	Fire Station #3		Construction underway	\$ 6,736,000	\$ 1,396,211	Construction Phase	74%
Creekside TIRZ & 2020 CoFo	Firestation #7		Preparing for bid	\$ 14,928,000	\$ 13,672,378	Design Phase	8%
2019 Bond	Police Department Facility/Veterans Memorial		Construction ongoing	\$ 36,311,250	\$ 14,539,777	Construction Phase	60%
General Fund	Five Year CIP Development		Finalizing Project Detail Sheets	\$ 300,000	\$ 114,045	Design Phase	62%

RIF = Roadway Impact Fees

CoFo = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

VACANT POSITIONS REPORT

as of 4/5/22

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
AIRPORT FUND	10.00	-	
CITY ATTORNEY	5.00	-	
CITY MANAGER	4.00	-	
ECONOMIC AND COMMUNITY DEVELOPMENT	2.75	-	
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	4.00	-	
CITY SECRETARY	4.00	1.00	Administrative Assistant - Currently using a Temp
CIVIC/CONVENTION CENTER	9.00	1.00 0.50	Custodian - Currently Posted Internally Event Attendant PT - Currently Posted
FINANCE	13.75	1.00	Accounting Manager - New Hire Starting 5/2/22.
FIRE			
Support Services	14.00	1.00	Fire Chief - New Chief Starting 5/9/22.
		1.00	Fire Captain - Promotional Process in Feb. 2022/Commission to Certify List in April.
Emergency Management Operations	1.00	-	
	129.00	-	Fire Lieutenant - Promotional Process in Feb. 2022/Commission to Certify List in April.
Total FTE	144.00	3.00	
GOLF FUND	18.00	1.00 3.00 1.00	Golf Marketing Coordinator - No Plans to Post Maintenance Worker - Currently Posted Golf Cart Porter PT (6 @ 19 hours) - Currently Posted
HUMAN RESOURCES	10.00	-	
INFORMATION TECHNOLOGY	16.00	-	
LIBRARY	28.50	1.00 1.00 1.00 1.50	Assistant Library Director - Currently Posted Librarian I/II/III - Currently Posted Library Aide PTR (5@20hrs) - Newly Funded Position in FY 22 Budget - Approved to fill 4/1/22 Library Assistant I/II/III PTR (8 @ 29.5 hrs) - New Funded Postions in FY 22 Budget - Approved to fill 4/1/22
Westside Community Center	3.00		
MUNICIPAL COURT	9.00	-	
PLANNING AND DEVELOPMENT SERVICES			
Building Safety	15.00	-	
Neighborhood Services	14.00	1.00	Sanitarian I - Reviewing Applications
Development Planning	7.00	-	
Comprehensive Planning	3.00	-	
Total FTE	39.00	1.00	
POLICE			
Administration	21.00	-	
Support Services	29.50	1.00	Emergency Dispatcher - Currently Posted
		2.00	Police Records Clerk - Posting Expired
Patrol	101.00	11.00	Police Officer - 4 FTE Newly Funded in FY2022 Budget - Offers to be Made Soon
Criminal Investigation	32.50	-	
Total FTE	184.00	14.00	

**VACANT POSITIONS REPORT**  
as of 4/5/22 (Cont'd)

Department	FY2022 # Authorized Positions	# Vacant Positions (FTE)	Notes
<b>PARKS AND RECREATION</b>			
Administration	7.00	-	
Recreation - Fischer Park	3.25	0.50	Recreation Instructor PTR (3 @ 20 hours) - Currently Posted
Recreation - Landa Park	5.50	1.00	Recreation Instructor PTR (9 @ 20 hours) - Currently Posted
Athletics	1.00	-	
Aquatics	2.00	-	
Rangers	2.50	0.50	Park Ranger PTR (3 @ 20 hours) - Currently Posted
Operations	26.00	1.00	Field Technician - Position No Longer Posted
		1.00	Maintenance Worker - Currently Posted
Das Rec - Full Time	13.00	1.00	Assistant Aquatics Supervisor - Currently Posted
		1.00	Assistant Manager - Currently Posted
Das Rec - Part Time	87.25	12.50	Lifeguard/Water Safety Instructor (39 @ 19 hours) - Currently Posted
		2.50	Water Safety Instructor (5 @ 19 hours) - No Current Plans to Post
		1.00	Fitness Instructors (32 @ 19 hours) - Currently Posted
		2.00	Lead Kinder Care Attendant (6 @ 19 hours) - Currently Posted
		6.00	Party Attendant (15 @ 19 hours) - Currently Posted
		1.50	Fitness/Gym Attendant (13 @ 19 hours) - Currently Posted
		1.00	Kinder Care Attendant (12 @ 19 hours) - Currently Posted
		1.00	Pool Managers - PT (8 @ 19 hours) - Currently Posted
		0.75	Pool Managers - PTR (2 @ 29.5 hours) - Not Posted
		1.00	Lead Guest Services Representatives (6 @ 19 hours) - Not Posted
		4.00	Guest Services Representatives (17 @ 19 hours) - Currently Posted
		1.00	Recreation Instructors PTR (5 @ 29.5) - Not Posted
Total FTE	147.50	40.25	
<b>PUBLIC WORKS</b>			
Engineering	20.00	1.00	Assistant City Engineer - Currently Posted
		1.00	First Assistant City Engineer - Not Currently Posted
Streets	20.00	-	
Drainage	14.00	3.00	Maintenance Worker/Equipment Operator 1/11 - Currently Posted
Facilities Maintenance	10.00	1.00	Custodian - Currently Posted
		1.00	Facilities Maintenance Technician - Currently Posted
Capital Programs	5.00	1.00	Capital Programs Manager - Not Posted
Total FTE	69.00	8.00	
<b>SOLID WASTE FUND</b>			
Support Services	8.00	1.00	Container Maintenance Worker - Not Posted
		1.00	Recycling Coordinator - Reclassifying to Assistant Solid Waste Manager
Residential Collection	16.00	2.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Commercial Collection	15.00	3.00	Solid Waste Operator I/II/III - Currently Posted
		1.00	Refuse Collector I/II/III - Currently Posted
Recycling Collection	17.00	1.00	Refuse Collector I/II/III - Currently Posted
		1.00	Solid Waste Operator I/II/III - Currently Posted
Fleet Services	10.00	2.00	Fleet Technician I/II/III - Applications Being Evaluated
Total FTE	66.00	13.00	
<b>TRUANCY FUND</b>	1.00	-	
<b>RIVER ACTIVITIES FUND</b>	2.75	-	
<b>EDWARDS AQUIFER HABITAT CONSERVATION PLAN/WPP FUND</b>	1.00	-	
<b>DEVELOPMENT SERVICES FUND</b>	4.00	-	
<b>TOTAL FTE</b>	<b>795.25</b>	<b>92.25</b>	
<b>City-wide Staffing Level</b>	<b>88.40%</b>		