



<input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION
<input type="checkbox"/> MODIFICATION OF CONTRACT

City of New Braunfels
Purchasing
551 Landa Street
New Braunfels, Texas 78130

1. Solicitation No. CSP 21-021 - Crossing Guard Services	2. Contract No.	3a. Addendum No. 1	4. Effective Date of this Action July 6, 2021
		3b. Modification No.	
5. Name and Address of Offeror or Contractor		6. For Information Call: (No collect calls or Fax offers accepted) Purchasing: Barbara Coleman Phone No.: 830-221-4389 Fax No.: 830-608-2112	7. Amount of Contract/Order is: Increased by: Decreased by: New Total: <input type="checkbox"/> Unchanged

8. THIS BLOCK APPLIES TO AMENDMENTS OF SOLICITATIONS ONLY:
The above numbered solicitation is amended as set forth in Block 10 below.

The date and time specified for receipt of offers IS NOT extended.
 THE DATE AND TIME SPECIFIED FOR RECEIPT OF OFFERS IS CHANGED TO:

Offerors must acknowledge receipt of this amendment prior to the date and time specified in the solicitation or as amended, by one of the following methods:

(i) By completing Blocks 5 and 11 and returning this Addendum in the number of copies specified for the solicitation;
(ii) By acknowledging receipt of this Addendum on each copy of the bid submitted; or,
(iii) By separate letter, telegram, or fax referencing the solicitation and addendum.

If by virtue of this Addendum offeror desires to change an offer already submitted, such change may be made by letter, telegram, or fax, provided each such notice makes reference to the solicitation AND this Addendum, and is received prior to the date and time specified.

NOTICE: NON-RECEIPT OF YOUR OFFER AND THIS ADDENDUM AT THE DESIGNATED PLACE WITHIN THE DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

9. THIS BLOCK APPLIES TO MODIFICATIONS TO CONTRACTS, DELIVERY OR PURCHASE ORDERS ONLY.
The above numbered Contract, Delivery, or Purchase order is modified as set forth in block 10 below.

This Change Order is issued in accordance with authority granted by instrument referenced in block 2.
 The instrument in Block 2 is modified to reflect administrative changes.
 This Supplemental Agreement is entered into pursuant to the Authority of:
 Other (Specify type of modification and authority): _____
 CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ONE ORIGINAL.
 Contractor is not required to sign this document but is requested to acknowledge receipt.

10. This addendum is issued to support questions and answers to the solicitation as referenced in the attachment.

Except as provided herein, all terms and conditions of the document referenced above remain unchanged and in full force and effect.

11a. SIGNATURE OF OFFEROR OR CONTRACTOR	CITY OF NEW BRAUNFELS, TEXAS "Barbara Coleman"	
11b. PRINTED NAME AND TITLE	11c. DATE	6-Jul-21
Barbara Coleman Purchasing Manager		Date



City of New Braunfels

CSP 21-021 - Crossing Guard Services

Addendum 1: Questions and Answers

6-Jul-21

The following questions are part of Addendum 1 of CSP 21-021. Contractor is required to sign and return the original with the contractor's solicitation response.

- Please provide a breakdown of the exact duration, for each morning and afternoon crossing guard shift for each of the 19 crossing guard locations.
 - 7:00AM – 8:10AM / 2:35PM - 3:25PM (Sites 1.1 – 1.4 for County Line ES)
 - 7:00AM – 8:10AM / 2:30PM – 3:20PM (Sites 2 and 3 for Lone Star ES)
 - 6:35AM – 7:50AM / 2:35PM – 3:20PM (Sites 4 and 5 for Seele ES)
 - 6:55AM – 8:10AM / 2:50PM – 3:35PM (Sites 6 and 7 for Schurz ES)
 - 7:20AM – 8:35AM / 3:20PM – 4:05PM (Sites 8.1 and 8.2 for Oak Run MS)
 - 7:00AM – 8:10AM / 2:35PM – 3:25PM (Sites 9 and 10 for Walnut Spring ES)
 - 6:30AM – 7:45AM / 2:30PM – 3:15PM (Sites 11.1 and 11.2 for Veramendi ES)
 - 6:35AM – 7:50AM / 2:35PM – 3:20PM (Sites 12.1, 12.2 and 13 for Voss Farms ES)

It is important to know that the City and the School District will not guarantee these locations. Locations will be established with the selected contractor based on the rates and allocated budget.

- What vendor currently provides crossing guard services to New Braunfels, if any?
 - All City Management Services
- What are the current pay rates for crossing guards and any supervisors (note: we're asking for pay rates as opposed to the current vendor's billing rates)?
 - The City of New Braunfels was contracted from July 1 2019 to June 30, 2021 at \$16.74 per hour which included Employer taxes, workers comp, etc. The city does not have the contractors pay rates.