



Dear Counselor In Training Applicant:

Thank-you for your interest in being a part of our Camp Minnehaha summer program. We are so excited about our upcoming summer and are looking forward to it being fun and successful! Our Counselors In Training (CIT's) are an intricate part of making our summer both successful and fun. As a CIT you would assist our counselors in all aspects of our camp program. CIT's assist in the set-up and clean-up of activities and events, they assist with the implementation of programs and events, and assist the counselors in supporting our campers throughout the day. The CIT program is a great way for young adults to gain important job training skills that will later benefit them in the workforce.

Our CIT program is not all work; it's a lot of fun! CIT's will work closely with other CIT's their age and participate in our exciting programs and events while exercising their leadership abilities. CIT's will enjoy many of the same luxuries as our campers, like swimming in the pool, mini golf, arts and crafts, sports and games and paddle boats to name a few. CIT's will also participate in a weekly planning session with the CIT Coordinator to discuss activity and program ideas for the following week.

The CIT program is open to young adults ages 13-15, and is perfect for that Camp Minnehaha Camper that has aged out of the program. Once a CIT has applied and been selected, they will receive a schedule with which weeks they have been selected for. You are not guaranteed to be selected for every week you pick as some weeks are more popular than others and we have limited spots per week. We require all CIT's to attend a CIT orientation before they attend Camp. Thank-you again for considering the Camp Minnehaha CIT Program in your summer plans. If you have any additional questions about the program or the application/interview process you may contact the Landa Recreation Center at 830-221-4370.

**Campfully Yours,**

**Laura Ochoa and Steve Sanchez**

**Camp Coordinator & Assistant Coordinator**

## Counselors In Training Responsibilities

The Counselor In Training (CIT) program is designed to provide opportunities for teens to grow in the areas of leadership and responsibility while beginning to gain valuable work skills for future use. The CIT role at camp provides support to the camp staff and campers by assisting with activities and camp events, maintaining a clean and safe work environment and the well-being of campers.

### Responsibilities...

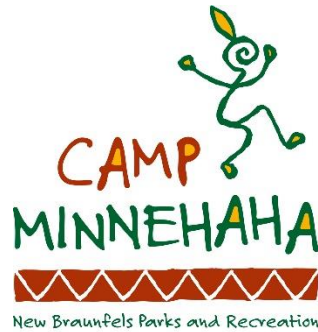
- Provide hands on assistance to counselors in the areas of camper care, activities and programs, safety and supervision.
- Assist with keeping a safe and clean working environment.
- Demonstrate good sportsmanship and be a good role model for campers.
- Meet with the CIT Coordinator once a week, each week you are attending, to brainstorm ideas for the next week of Camp's ABC's (Activity By Choice) and All Camp Event's.

### To Apply:

- 1.) Read the letter from the coordinators and CIT responsibilities completely.
- 2.) Fill out and return the CIT questionnaire and application information sheet to [cpaddock@nbtexas.org](mailto:cpaddock@nbtexas.org) or 164 Landa Park Drive by May 1<sup>st</sup>.
- 3.) Get at least 1 CIT reference form filled out by a teacher or other non-relative adult in your life and returned to [cpaddock@nbtexas.org](mailto:cpaddock@nbtexas.org) or 164 Landa Park Drive by May 1<sup>st</sup>.
- 4.) If selected, you will need to attend one of the following CIT Orientation Days:
  - a. Thursday, May 14<sup>th</sup> at 5pm
  - b. Saturday, May 16<sup>th</sup> at 2pm
  - c. If neither of these days work for you, please let me know as soon as possible and we can talk about scheduling a different day.







## Reference for Counselor In Training Program (CIT)

New Braunfels Parks and Recreation Department

Camp Minnehaha- 2020

Dear \_\_\_\_\_,

I am applying for a volunteer position as a Counselor in Training with Camp Minnehaha day camp. This position would require that I assist an adult counselor with children in elementary school with their day to day summer camp activities. Some of these activities include games, arts & crafts, swimming, trips to Landa Park, and a variety of other fun things. Could you serve as a reference for me? Please fill out the information below and return by April 30, 2020 to [cpaddock@nbtexas.org](mailto:cpaddock@nbtexas.org) or mail to:

Landa Recreation Center

164 Landa Park Drive

New Braunfels, TX 78130

Thank you very much! If you have any questions, please contact the Landa Rec Center at 830-221-4370.

Sincerely,

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## CIT Reference Form

How do you know the applicant?

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How long have you known the applicant?

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If teacher, does the applicant turn in assignments neatly and on time?

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What do you anticipate the strengths of the applicant to be?

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Would you leave your child (or a child in your life) under the watch of this applicant for an extended period of time?

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Do you believe the applicant would be a positive role model for younger campers? Why or why not?

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How do you feel the applicant would react to situations that are unplanned or unexpected?

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*Please circle the best answer:*

**Applicant handles and responds to authority**

Willingly

Reluctantly

Indifferently

Defensively

**Applicant's interaction with youth could be described as:**

Kid Magnet

Responsible

Creative

Passive

First Time CIT Application

**Please assess the frequency the applicant positively demonstrates the following traits:**

	None of the Time	Some of the Time	Most of the Time	All of the Time
Self-Confidence				
Judgement				
Enthusiasm				
Leadership Skills				
Responsibility				
Work Ethic				
Maturity				
Flexibility				

Please Comment on any of your above responses or on the applicant in general:

Reference Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for your reference!**

