



Planning & Development Services Department
 550 Landa Street
 New Braunfels, Texas 78130
 (830) 221-4050 www.nbtexas.org

CC/Cash/Check No.: _____ Amount Recd. \$ _____ Receipt No.: _____ Case No.: _____ - _____ Original Case No. _____

Plat Revision Application

Minor Revisions to an approved final plat as authorized in Section 144-32(d) of the Subdivision Platting Ordinance.

Approved Plat Name: _____

Date Plat Approved: _____ Approval Body: (circle one) **Planning Commission** **Staff**

List Any Waivers Approved with Plat: _____

Reason for Request: Attach Letter outlining the changes made to the approved plat in addition to an explanation as to why the revisions/changes to the approved plat are necessary.

Space Acreage: _____

Quantity of proposed lots: Res. _____ Com. _____ Park _____ Drainage _____ Open _____

Owner/Applicant*: _____

Address: _____

Telephone: Work: _____ Home: _____

Email: _____

Submittal Requirements

1. 2 Copies of proposed, revised plat (Sheets are not to be less than 18" x 24" with ½ inch borders).
2. 1 Copy of Letter of explanation.
3. 1 Copy of Redlined final plat illustrating proposed changes overlaid on the approved plat (sheets are not to be less than 18" x 24" with ½ inch borders).
4. 1 Copy of approval letter, regarding the prior approved plat.
5. Electronic copy of all application materials following Subdivision Application Instructions.
6. A **\$200.00** application fee and a **\$6.00** technology fee are imposed upon applicants when applying for a plat revision

Signed: _____
Applicant/Agent*

Date: _____

**If applicant is person other than owner, a letter of authorization must be provided from owner. Signature indicates authorization for plat application and acceptance of waiver statement.

FOR OFFICE USE ONLY

Date completed application received: _____ Received by: _____

Date of Approval: _____ By: _____

Date of Denial: _____ By: _____

Comments: _____