



**CITY OF NEW BRAUNFELS  
RIVER ADVISORY COMMITTEE  
March 15, 2018**

**MINUTES**

Thursday, March 15, 2018, at 4:00 p.m. in the Braunfels Room at City Hall

**River Advisory Committee Members present were:** David Davenport, Dick Hillyer, Darren Hill, Matthew Hoyt, Sarah Shea and Scott Roots.

**City staff members present were:** Assistant City Manager, Kristi Aday; River Operations Manager, Amy Niles; Park Ranger Superintendent, Marika Misangyi; Assistant Parks and Recreation Director, Ken Wilson; Patrol lieutenant, John Wells and Management Assistant, Linda Mendoza.

**1. CALL TO ORDER**

Chairman David Davenport called the meeting to order at 4:00 p.m.

**2. APPROVE MINUTES FROM January 18, 2018 MEETING and February 20, 2018 JOINT MEETING**

Mr. Matthew Hoyt moved to approve the minutes for January 18, 2018. Mr. Dick Hillyer seconded the motion. The approval of the minutes was motioned to be approved unanimously with correction made. Mr. Scott Roots moved to approve the joint meeting minutes for February 20, 2018. Mr. Dick Hillyer seconded the motion. The approval of the joint meeting minutes was motioned to be unanimously approved.

**3. CITIZENS' COMMUNICATION**

None

**4. COMAL RIVER IMPROVEMNTS PROJECT UPDATE**

Ms. Aday updated the River Advisory Committee (RAC) about the Freese and Nichols study on the Comal River Improvements facility draft report that was submitted for staff review. The staff review is complete, and staff would like to schedule another joint meeting to allow Freese and Nichols to present their report to the Parks Board and the RAC.

The projects were divided into two major categories: health & safety improvements and user experience improvements. After a review of the recommended projects, we will go to the public to obtain their input. The feedback, draft report, staff, committee and board input will be used to prioritize the projects to include: the exit; tube chutes; stinky falls and the walls; some of which pose safety issues. There are several challenges that exist with exiting the river such as the last tuber's exit. At this time there is no design, but it will be part of the public process.

Mr. Hillyer updated the RAC on the report made to the City Council that included all the projects that were in the Freese and Nichols report. He stated that funding of the projects was also in the package provided to council. Mr. Davenport recommended that the joint meeting, where Freese and Nichols would present their findings concerning the project, take place later in the day to accommodate the Parks board who meets at 6:30 in the evening.

**5. PRESENTATION ON PARKMOBILE PARKING**

Ms. Niles stated that the ParkMobile App is a company who provides a pay for parking app, works with municipalities will set everything up and provide signage. Residents and guests can pay with cash at a Kiosk or use their phone to pay. Prince Solms Park is currently being set up with this app. Mr. Hoyt asked how the police would know if someone paid using the app. Ms. Niles stated that this is not a pay and display system; the license plate and name would be input in a system and both law enforcement and park rangers will have access to see who paid.



Mr. Hillyer asked what fees were involved and Ms. Niles stated that there were no signage fees for set up but there is a 35-cent convenience fee charged to the user. Mr. Hoyt asked what fees were charged by the credit card companies to the City. Ms. Niles stated that it depended on the type of card; Chase would be the City's credit card processor. Mr. Hillyer asked about charging parking fees for golf and basketball. Council approved the proposal to extend tennis passes to golf and basketball players on the first reading to council and it will come back to a 2<sup>nd</sup> reading.

## **6. DISCUSS AND POSSIBLE ACTION ON CIRCLE ARTS PARKING SOLUTIONS AND PAID PARKING AT ELIZABETH STREET PARKING LOT**

Ms. Niles stated that staff has talked through the options as seen in the handouts. She presented what staff came up with which is a \$10 fee per space on lots located on Elizabeth Street. Five spaces would be designated for those who play mini golf and employee parking would be sectioned off in a no paid parking area. Revenue would be divided with half going to Landa Park parking lot improvements and the other half to the River Activities Fund. Park Rangers would have to look after the lot to ensure patrons were paying for parking in these spaces.

The Rec Center Parking lot would be used for overflow parking for staff and Rec Center guests. Staff would be provided "Staff" window hangers to place in their vehicles to identify them. The Circle of Arts would need to monitor parking and block off the lot between the theater and the park maintenance barn for theater use on Sundays and monitor the parking lot or create a parking pass system for the paid parking lot across the street. Mr. Hillyer asked what the penalty would be for illegally parking there. Mr. Wilson said they would receive a ticket.

Ms. Aday stated that there were four Wurstfest events that needed to be worked around this summer. Mr. Hillyer asked if we are going to accommodate these events and Ms. Aday confirmed we would and could use a parking pass in the paid parking area if needed.

Mr. Hoyt asked if a portion of the spaces in the park operations staff parking lot could be sold as well. There was discussion that the spaces needed to be reserved for staff, but it would be revisited next year. Five of those parking spaces would be reserved for mini-golf guests. Ms. Misangyi asked how one would know if they are not golf players. Mr. Wilson stated they may need to be given a placard to place in their vehicles.

There was discussion that a day pass of \$120-\$150 could be charged for parking or have some other package deal with a fee of \$100 or greater for parking on Hinman Island Drive. Mr. Hoyt asked if it would it serve the tourist well, what role does the private market play in this and if it would it maximize the quality of parking. Adding 32 parking spots and getting over \$100 for a day pass for a parking space and picnic table, for example may work for the City and private sector. This will be considered at a later date.

The proposals will go to the Parks Board. Mr. Hoyt moved to approve the two options for the Sunday Theater Parking/Number four of the proposal on Elizabeth Street, with the contingency that we have enough staff to take care of this proposal. Mr. Roots seconded the motion. The recommendation will go to council and the ordinance will take two readings. As an amendment to the proposal, Mr. Hill made a motion to insert language into their recommendation allowing for the possibility of variable pricing throughout the summer based on staff recommendations. Mr. Hoyt seconded the motion. Approval of the motion and the amendment were unanimous.

## **7. PRESENTATION ON ADOPT-A-SPOT RIVER CLEANUP PROGRAM**

Ms. Niles announced that the Adopt-A-Spot River CleanUp Program is up and running with seven businesses and one family on board already. The City will provide supplies for the volunteers and they must perform three organized clean ups per year on their spot. For recognition, the City will place their names on a plaque that will be hung in City Hall and write a proclamation for whomever cleans up the most trash. The amount of trash picked up will be determined by a brief report that must be turned in by each group at the conclusion of each clean up. They will have a week to let the City know who will be on their team, so the necessary supplies can be provided. An arrangement has been made with the Park's Department to allow



the teams to place the trash they collect in their dumpsters. There was discussion that there needs to be additional recognition to the teams.

**8. DISCUSS POTENTIAL APRIL RIVER ADVISORY COMMITTEE MEETING CHANGE**

There will be a joint meeting in April with the Parks Board and RAC so that Freese and Nichols can present on the Comal River Improvements Project. A possible April 18<sup>th</sup> or 19<sup>th</sup> meeting will take place later in the day, possibly at 6:30 pm, to accommodate the Parks Board..

**AGENDA ITEMS FOR THE NEXT MEETING**

None

**10. ADJOURNMENT**

Mr. Davenport adjourned the meeting at 5:02 pm.

Approved on May 17, 2018 by:

A handwritten signature in blue ink, consisting of a large loop followed by several horizontal strokes.

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David Davenport, Chair