



**WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE
NEW BRAUNFELS CITY HALL, CITY COUNCIL CHAMBERS
550 LANDA STREET
NEW BRAUNFELS TEXAS
SEPTEMBER 12, 2017
6:00 P.M.
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - April 4, 2016 meeting
4. **DISCUSSION AND ACTION ITEM**
 - a) Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2016 through June 30, 2017, and make a recommendation to City Council.
(Rick Tobias of NBU)
5. **ADJOURNMENT**

CERTIFICATION

I hereby certify that the above Notice of Meeting was posted on the bulletin board at New Braunfels Municipal Building, New Braunfels, Texas, on this 8th day of September, 2017 at ____ a.m.

Patrick Aten, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 830-221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE
Meeting Minutes
April 4, 2017

MEMBERS PRESENT

Chair Cory Elrod
 Vice Chair Lee Edwards
 Troy Bearden
 Stanley Laskowski
 Chad Nolte
 Jerry Sonier
 Frank Yannuzzi

STAFF PRESENT

Stacy Snell, Planning Manager
 Frank Onion, Assistant City Attorney
 Melissa Reynolds, Assistant City Engineer
 Holly Mullins, Senior Planner
 Matt Greene, Planner
 Matthew Simmont, Planner
 Benjamin Campbell, Planner

OTHERS PRESENT

Rick Tobias – New Braunfels Utilities

MEMBERS ABSENT

Darin Conkright
 Matthew Hoyt
 Creighton Tubb

The above meeting was called to order by Chair Elrod at 6:01 p.m. in City Council Chambers, New Braunfels Municipal Building.

ROLL CALL

Roll was called and a quorum declared.

APPROVAL OF MINUTES

Motion by Committee Member Laskowski, seconded by Committee Member Sonier, to approve the September 13, 2016 Minutes. The motion carried. (7-0-0)

DISCUSSION AND ACTION ITEM

Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of June 30, 2016, through December 31, 2016, and make a recommendation to City Council.

(Rick Tobias of NBU)

Mr. Tobias presented his report for the period of June 30, 2016, through December 31, 2016 to the Committee.

Discussion followed regarding the ASR (Aquifer Storage Recovery) project in New Braunfels.

Motion by Committee Member Laskowski, seconded by Committee Member Bearden, to recommend approval to City Council of the report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of June 30, 2016, through December 31, 2016. The motion carried. (7-0-0)

ADJOURNMENT

There being no further business, Chair Elrod adjourned the meeting at 6:04 p.m.

Chair

Date

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Water and Wastewater Impact Fee Advisory Committee

Agenda Item Report
September 12, 2017

Agenda Item No. 4(A)
Presenter – Rick Tobias, NBU
(830) 629-8460

SUBJECT: Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2016 through June 30, 2017, and make a recommendation to City Council.

BACKGROUND / RATIONALE:

Contact: Rick Tobias
Chief Financial Officer
New Braunfels Utilities
(830) 629-8460
rtobias@nbutexas.com

Chapter 395 of the Texas Local Government Code requires a report showing impact fee collection activity to be filed semiannually with the Impact Fee Advisory Committee who then forwards such report to the City Council. On April 4, 2017, Rick Tobias, representing New Braunfels Utilities (NBU), presented the attached report to the Water and Wastewater Impact Fee Advisory Committee.

Section 2-101 under Division 4 of the City of New Braunfels Charter describes the Impact Fee Advisory Committee:

There is here and now established a committee to be known as the New Braunfels Impact Fee Advisory Committee (the "advisory committee"), which shall be under the jurisdiction of New Braunfels Utilities. The planning commission of the city as expanded hereby shall act as the advisory committee. The planning commission when it acts as the advisory committee shall be comprised of the following members: The nine members of such commission as appointed by the city council pursuant to section 10.01 of the Charter and four ad hoc members, being the mayor, general manager of New Braunfels Utilities, president of the board of trustees of New Braunfels Utilities and one representative who resides in the extraterritorial jurisdiction of the city. The planning commission when it acts as the advisory committee must include at least one representative of the real estate, development or building industry who is not an employee or official of a political subdivision or governmental entity, including New Braunfels Utilities. The ad hoc member of the planning commission when it acts as the advisory committee who resides in the extraterritorial jurisdiction shall be appointed by a majority vote of the city council for a term of three years.

The Water and Wastewater Impact Fee Advisory Committee is currently composed of the following individuals:

- Cory Elrod
- Lee Edwards
- Troy Bearden
- Stanley Laskowski
- Matthew Hoyt
- Darin Conkright (resigned)
- Chad Nolte
- Jerry Sonier
- Creighton Tubb
- Frank Yannuzzi

Ex-Officio members are:

- Barron Casteel - Mayor
- Ian Taylor - CEO, NBU
- Atanacio Campos - President of the NBU Board of Trustees

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

N/A

FISCAL IMPACT:

N/A



August 2, 2017

Mr. Chris Looney, AICP
 Director of Planning and Community Development
 City of New Braunfels
 424 South Castell Ave
 New Braunfels, TX 78131

Re: New Braunfels Utilities Impact Fee Advisory Committee Report for the period of December 31, 2016 through June 30, 2017

Dear Mr. Looney:

According to Chapter 395 of the State Government Code a report should be filed semiannually with the New Braunfels Impact Fee Advisory Committee ("Advisory Committee") that was established to advise the New Braunfels City Council on the Impact Fee program. Pursuant to this report filing requirement, this is New Braunfels Utilities report submission to the Advisory Committee for the City of New Braunfels.

Impact Fee balances and activity for the six months ended June 30, 2017 were as follows:

	Water	Sewer	Total
Impact Fee Balance at 12/31/16	\$ 3,246,709.71	\$ 100.36	\$ 3,246,810.07
<i>(Includes net interest income since inception)</i>			
<i>Impact Fee Activity for the period 12/31/16 - 06/30/17:</i>			
<i>Receipts:</i>			
Impact Fees Collected	2,435,865.78	1,791,140.00	4,227,005.78
Interest Earned	13,621.03	-	13,621.03
Net Receipts	2,449,486.81	1,791,140.00	4,240,626.81
<i>Expenditures:</i>			
Gruene Wastewater Treatment Plant	-	(17,072.54)	(17,072.54)
Sam C McKenzie/Highway 46 Wastewater Treatment Plant	-	(1,633,840.50)	(1,633,840.50)
Dove Crossing	-	(78,065.53)	(78,065.53)
N Kuehler 36"	-	(54,521.14)	(54,521.14)
Saengerhalle Wet Well	-	(7,640.29)	(7,640.29)
Trinity Aquifer Well Field Development	(429,714.55)	-	(429,714.55)
Alves Lane	(15,170.74)	-	(15,170.74)
Morningside Drive	(52,416.84)	-	(52,416.84)
Avery Park 20"	(154,821.11)	-	(154,821.11)
Well 4 Discharge	(8,614.31)	-	(8,614.31)
Live Oak & Katy	(11,192.30)	-	(11,192.30)
Net Expenditures	(671,929.85)	(1,791,140.00)	(2,463,069.85)
Net Change in Impact Fee Balance	1,777,556.96	-	1,777,556.96
Impact Fee Balance at 06/30/17	\$ 5,024,266.67	\$ 100.36	\$ 5,024,367.03

Costs for line extensions in the system are expected to be paid for directly by the developments requiring the extensions. The infrastructure improvements included in the CIP were limited to sewer trunk mains greater than 12 inches in diameter, centralized facilities such as expansion to water and wastewater treatment plants, elevated storage tanks, booster stations, and lift stations.

If there are any questions regarding this report please do not hesitate to call me at 830-629-8463.

Sincerely,



Rick Tobias
Chief Financial Officer
New Braunfels Utilities

copy: Roger R. Biggers, Executive Director of External Affairs, NBU