



**WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE  
NEW BRAUNFELS CITY HALL, CITY COUNCIL CHAMBERS  
550 LANDA STREET  
NEW BRAUNFELS TEXAS  
APRIL 4, 2017  
6:00 P.M.  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - September 13, 2016 meeting
4. **DISCUSSION AND ACTION ITEM**
  - a) Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of June 30, 2016, through December 31, 2016, and make a recommendation to City Council.  
(Rick Tobias of NBU)
5. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at New Braunfels Municipal Building, New Braunfels, Texas, on this 31<sup>st</sup> day of March, 2017 at 11:00 a.m.

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Patrick Aten, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 830-221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

**WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE**  
**Meeting Minutes**  
**September 13, 2016**

**MEMBERS PRESENT**

Chair Cory Elrod  
Vice Chair Lee Edwards  
Creighton Tubb  
Darin Cronkright  
Jerry Sonier  
Matthew Hoyt  
Patrick Lynch  
Troy Bearden

**STAFF PRESENT**

Chris Looney, Planning Director  
Stacy Snell, Planning Manager  
Frank Onion, Assistant City Attorney  
Holly Mullins, Senior Planner  
Matthew Simmont, Planner  
Benjamin Campbell, Planner  
Matt Greene, Planner  
Matt Johnson, Planning Technician

**OTHERS PRESENT**

Doug Draeger (New Braunfels Utilities)

**MEMBERS ABSENT**

Chad Nolte  
Frank Yannuzzi

**The above meeting was called to order by Chair Elrod at 6:00 p.m. in City Council Chambers, New Braunfels Municipal Building.**

**ROLL CALL**

Roll was called and a quorum declared.

**APPROVAL OF MINUTES**

Motion by Member Sonier, seconded by Member Tubb, to approve the July 5, 2016 Minutes. Motion carried. (8-0-0)

**DISCUSSION AND ACTION ITEM**

**Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2015, through June 30, 2016, and make a recommendation to City Council.**

(Doug Draeger of NBU)

Mr. Draeger presented his report for the period of December 31, 2015, through June 30, 2016 to the Committee.

Commissioner Laskowski thanked Mr. Draeger for producing the report in a timelier manner.

Member Hoyt inquired about the recent blackouts experienced throughout the City. Mr. Draeger apologized and said that NBU had an issue at a substation; however, the issue has now been resolved.

Motion by Member Sonier, seconded by Member Bearden, to recommend to City Council the report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2015, through June 30, 2016. Motion carried. (8-0-0)

**ADJOURNMENT**

There being no further business, Chair Elrod adjourned the meeting at 6:04 p.m.

\_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Date**

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**Water and Wastewater Impact Fee Advisory Committee  
Agenda Item Report  
April 4, 2017**

**Agenda Item No. 4(A)  
Presenter – Rick Tobias, NBU  
(830) 629-8482**

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**SUBJECT:** Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of June 30, 2016, through December 31, 2016, and make a recommendation to City Council.

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February 27, 2017

Mr. Chris Looney, AICP  
 Director of Planning and Community Development  
 City of New Braunfels  
 424 South Castell Ave  
 New Braunfels, TX 78131

Re: New Braunfels Utilities Impact Fee Advisory Committee Report for the period of June 30, 2016 through December 31, 2016

Dear Mr. Looney:

According to Chapter 395 of the State Government Code a report should be filed semiannually with the New Braunfels Impact Fee Advisory Committee ("Advisory Committee") that was established to advise the New Braunfels City Council on the Impact Fee program. Pursuant to this report filing requirement, this is New Braunfels Utilities report submission to the Advisory Committee for the City of New Braunfels.

Impact Fee balances and activity for the six months ended December 31, 2016 were as follows:

	Water	Sewer	Total
<b>Impact Fee Balance at 06/30/16</b>	<b>\$ 2,101,311.18</b>	<b>\$ 44.26</b>	<b>\$ 2,101,355.44</b>
<i>(Includes net interest income since inception)</i>			
<i>Impact Fee Activity for the period 06/30/16 - 12/31/16:</i>			
<i>Receipts:</i>			
Impact Fees Collected	1,734,921.56	1,039,861.00	2,774,782.56
Interest Earned	5,763.91	118.66	5,882.57
<b>Net Receipts</b>	<b>1,740,685.47</b>	<b>1,039,979.66</b>	<b>2,780,665.13</b>
<i>Expenditures:</i>			
Sam C McKenzie/Highway 46 Wastewater Treatment Plant	-	(1,039,923.56)	(1,039,923.56)
Trinity Aquifer Well Field Development	(157,391.75)	-	(157,391.75)
Alves Lane	(9,033.07)	-	(9,033.07)
Morningside Drive	(34,557.30)	-	(34,557.30)
Aquifer Storage Recovery	(40,707.67)	-	(40,707.67)
FM306 Widening	(11,860.83)	-	(11,860.83)
Copper Ridge Reimbursement to Developer	(110,146.96)	-	(110,146.96)
Voss Farms Reimbursement to Developer	(38,264.36)	-	(38,264.36)
WestPointe Reimbursement to Developer	(193,325.00)	-	(193,325.00)
<b>Net Expenditures</b>	<b>(595,286.94)</b>	<b>(1,039,923.56)</b>	<b>(1,635,210.50)</b>
<b>Net Change in Impact Fee Balance</b>	<b>1,145,398.53</b>	<b>56.10</b>	<b>1,145,454.63</b>
<b>Impact Fee Balance at 12/31/16</b>	<b>\$ 3,246,709.71</b>	<b>\$ 100.36</b>	<b>\$ 3,246,810.07</b>

The Capital Improvements Plan (CIP) for the new Impact Fees does not include funding for any water line extension in the system or for any sewer main extensions 12 inches or less in diameter. Costs for line extensions in the system are expected to be paid for directly by the developments requiring the extensions. The infrastructure improvements included in the CIP were limited to sewer trunk mains greater than 12 inches in diameter, centralized facilities such as expansion to water and wastewater treatment plants, elevated storage tanks, booster stations, and lift stations.

If there are any questions regarding this report please do not hesitate to call me at 830-629-8463.

Sincerely,



Rick Tobias  
Chief Financial Officer  
New Braunfels Utilities

copy: Roger R. Biggers, Executive Director of External Affairs, NBU