



## BUILDING INSPECTION

### **TO ALL THOSE AFFECTED BY THE 2010 FLOOD: *Please Contact the City before you hire any Contractor***

We, as the Building Inspection Division, are here to help you with questions concerning the repairs, removal and replacement of structures damaged by the flood and with construction permits. The best way to assure the person you are hiring is credible is to verify they are registered with the City.

Permits are not needed for the following:

- Sheetrock/Drywall removal and replacement up to four feet (4')
- Carpet removal & replacement
- Cabinet removal & replacement

Permits must be obtained for following:

- Permits to get the structure safe or to demolish any part of it.
- Any electrical, mechanical (HVAC) or plumbing. These permits must be obtained by a licensed professional registered with the City unless authorized by the Building Official.
- Total removal of structures damaged by the flood. This includes lower floors, garages, blow out walls, etc. These are considered Demolition permits and will not be charged a fee. Remodeling permits may be obtained at the same time or at a later date. Permit fees will be assessed only for the cost of any new construction not related to the flooding.

When obtaining permits, any description of damage will need to be included in the application. Pictures are extremely helpful but, if not readily obtainable, this office may be able to obtain pictures. Please contact us for assistance.

If you have any questions regarding permits, you may reach this office at the following numbers:

- Permit Office: 830-221-4060, 221-4067 or 221-4061

Please feel free to call or come by our office. We are here to help in any way we can.

Thank you,

Robert Kinsey

Building Official

e-mail: [rkinsey@nbtexas.org](mailto:rkinsey@nbtexas.org)