



APPEAL OF BUILDING DESIGN STANDARDS

Planning and Community Development
550 Landa Street, New Braunfels TX 78130
Phone: (830) 221-4050
Email: planning@nbtexas.org

PLANNING

Fee: \$515
(\$500 application fee + \$15 technology fee (3%))

1. Property Owner(s):

Name: _____

Mailing Address: _____

Email: _____

Telephone: _____ **Mobile:** _____

2. Agent: (If the applicant is not the owner, a letter of authorization must be furnished from the owner(s) at the time the application is submitted.)

Name: _____

Mailing Address: _____

Email: _____

Telephone: _____ **Mobile:** _____

3. Property Address/Location: _____

4. Detailed description of design standard(s) not in compliance with Sec. 5.22 Non-Residential and Multifamily Design Standards (use additional sheet if necessary): _____

5. Reason for request (use additional sheet if necessary): _____

6. Attachments: The following items must be submitted with the application:

- | | |
|---|--|
| <input type="checkbox"/> Completed application. | <input type="checkbox"/> Site plan. |
| <input type="checkbox"/> Details of construction materials. | <input type="checkbox"/> \$515 fee (\$500 application fee + \$15 technology fee (3%)). |
| <input type="checkbox"/> Façade elevation drawing. | |

The undersigned hereby requests City Council to consider an appeal to the Building Design Standards for the location(s) stated above.

Print Name of Owner/Agent

Signature of Owner/Agent

Date

FOR OFFICE USE ONLY:		
Received by: _____	Date Received: _____	Receipt No.: _____
Council Meeting Date: _____	Case No.: _____	



2019 PLANNING **UNOFFICIAL STAFF/CITY COUNCIL MEETING CALENDAR**
Council Chambers - 6:00 p.m.

City Council Meeting Date	Application Deadline (Friday)	Agenda Publishing Day
Jan 14, 2019	Nov 30, 2018	Jan 8, 2019
Jan 28, 2019	Dec 14, 2018	Jan 22
Feb 11, 2019	Dec 28, 2018	Feb 5
Feb 25, 2019	Jan 11	Feb 19
Mar 11, 2019	Jan 25	Mar 5
Mar 25, 2019	Feb 8	Mar 19
Apr 8, 2019	Feb 22	Apr 2
Apr 22, 2019	Mar 8	Apr 16
May 13, 2019	Mar 29	May 7
May 27, 2019	Apr 12	May 21
Jun 10, 2019	Apr 26	Jun 4
Jun 24, 2019	May 10	Jun 18
Jul 8, 2019	May 24	Jul 2
Jul 22, 2019	Jun 7	Jul 16
Aug 12, 2019	Jun 28	Aug 6
Aug 26, 2019	Jul 12	Aug 20
Sept 9, 2019	Jul 26	Sept 3
Sept 23, 2019	Aug 9	Sept 17
Oct 14, 2019	Aug 30	Oct 8
Oct 28, 2019	Sept 13	Oct 22
Nov 11, 2019	Sept 27	Nov 5
Nov 25, 2019	Oct 11	Nov 19
Dec 9, 2019	Oct 25	Dec 3
Jan 14, 2020	Nov 30	Jan 8
Jan 28, 2020	Dec 14, 2019	Jan 22, 2020

- * The Mar 11th regular City Council meeting was rescheduled due to Spring Break
- ** It has been tradition that the last City Council regular meeting of the year be cancelled (Dec 23, 2019).
- *** This guide may be subject to changes if situations arise that warrant alterations.