ASSISTANT DIRECTOR
PLANNING AND
DEVELOPMENT SERVICES

City of New Braunfels
In the heart of the Texas Hill Country lies New Braunfels, a community steeped in old-world German heritage and perfected by an unrivaled quality of life. Founded by a German prince in 1845, New Braunfels maintains its deep ties to its cultural Bavarian heritage. The city's strong Hispanic heritage is also evident in its public art and events. The city's strategic location in Central Texas puts it at almost equal distances between the seventh largest city in the U.S. (San Antonio) and the State Capitol (Austin). This placement, along with access to a strong education system, an affordable cost of living, a stable economic climate, and an abundance of recreational opportunities, has created an environment people are flocking to.

In fact, with a population of over 90,000 and growing, New Braunfels is currently ranked as the 9th fastest growing city in the nation. The community's growth has brought challenges as the City keeps up with service and infrastructure demands. Growth is projected to continue for the foreseeable future.

New Braunfels is known state-wide as one of the most popular tourist destinations in Texas. Each year, more than two million tourists visit our community. Many come to tube either the Comal or the Guadalupe rivers or visit Schlitterbahn. Others come for the live music, the festivals, craft beer, our eclectic downtown or the annual Wurstfest celebration, a 10-day salute to sausage. The historic district of Gruene is renowned for its live music and hosting both veteran and up-and-coming country music stars, as well as its shopping and wine. Community festivals bring the locals out to celebrate the season or just visit the downtown businesses. That's why we say: "In New Braunfels, ist das Leben shon!" (Life is good!)

While New Braunfels' natural beauty is well-renowned, the community's most valuable assets are its residents. New Braunfelsers are welcoming and warm. They take great pride in the community and its heritage and strive to keep New Braunfels unique, despite the tremendous growth. They are also giving of their resources and time. The community's strong non-profit sector is generously supported by our residents and businesses.
CITY ORGANIZATION

The City of New Braunfels is a home rule city and operates under a council-manager form of government. The New Braunfels City Council consists of the Mayor, elected at large, and six district elected Council members. The members serve staggered terms and are limited to three, three-year terms.

The City Manager is appointed by the City Council and is responsible for the day to day operation of all city departments. The direct management of each department is split between the City Manager and two Assistant City Managers accordingly. Robert Camarenó has served as City Manager since 2013, and was the sole Assistant City Manager from 2008-2013. Mr. Camarenó was born and raised in New Braunfels and enjoys a stable, positive relationship with the City Council and the community.

New Braunfels has the traditional complement of municipal departments, including Planning and Development Services, Parks and Recreation, Police, Fire, City Secretary, Capital Programs, Information Technology, Municipal Court, Public Works, Human Resources, Economic and Community Development, Communications and Community Engagement, Finance, Library and City Attorneys. The New Braunfels Fire Department has been given an ISO 1, a rating issued to only the top departments in the state. The City recently opened a 77,000 square foot community recreation center, Das Rec, which added nearly 90 additional FTE to the City staff. The Parks and Recreation Department recently joined an elite club having been nationally accredited by CAPRA.

The City of New Braunfels currently has over 600 full-time employees and almost 200 part-time employees, with the total workforce growing to nearly 1,000 employees in the summer months to support our seasonal operations and programming. New Braunfels also operates an Airport, a Civic and Convention Center, a Municipal Golf Course and is responsible for river recreation management.

MISSION STATEMENT

The City of New Braunfels will add value to our community by planning for the future, providing quality services, encouraging community involvement and being responsive to those we serve.
The Position

New Braunfels Planning and Development Services Department includes 4 divisions: Development Planning (Zoning and Subdivision Platting), Comprehensive Planning (Comprehensive Plan Implementation, Historic Preservation, and Code Amendments), Building Safety (Permits, Plan Review and Inspections), and Neighborhood Services (Code Compliance, Health/Food Safety, and Animal Control). The City is seeking an Assistant Planning and Development Services Director to assist the Director with implementing innovative and progressive new initiatives, strategic goals, and the Comprehensive Plan. The Assistant Director is a leadership position responsible for overseeing at least two divisions of the Department, and assists the Director with cross division/department communication and collaboration, and supporting the City Manager's Office and City Council.

This is an exciting time for planning in New Braunfels. The City won the 2018 American Planning Association Comprehensive Plan Award with adoption of its new Comprehensive Plan: Envision New Braunfels. Implementation is already underway for 60% of the 260-plus Action items. Envision New Braunfels calls for adoption of a new Unified Development Code, a major multi-year project. The City’s recent update to its Short Term Rental Ordinance, with accompanying zoning, enforcement and tax remittance programs, turned out to be a nation-wide model and best practice. The 2400 acre new urbanist style Veramendi development is underway, and developers of another 1900 acres in the ETJ are pursuing a similar collaborative project with the City. As New Braunfels approaches the 100,000 population mark when the ETJ will be automatically extended to 5 miles, the City is revisiting its interlocal agreements with the two respective counties, and recently completed a comprehensive ETJ adjustment with the City of Seguin. The Assistant Director will get to participate in and manage or lead these projects, and many others!

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THE IDEAL CANDIDATE

The City of New Braunfels seeks an experienced, collaboration-oriented city planner with strong public speaking skills and a passion for public service and innovation. The ideal candidate must be able to think analytically and proactively, and coach their direct reports to do the same. The candidate must also have excellent interpersonal skills and supervisory experience. The Assistant Planning and Development Services Director will be honest, ethical, and dedicated to continuous improvement, service delivery excellence, and responsive to citizens.

EDUCATION AND EXPERIENCE

The successful candidate will hold a Bachelor's Degree in architecture, business administration, community planning, construction management, engineering, geography, public administration, urban/regional planning or related field, plus at least five years of increasingly responsible supervisory experience. An equivalent combination of education and experience will be considered. A Master's Degree and experience working for a large or fast growing municipality is preferred.
COMPENSATION AND BENEFITS

The City of New Braunfels offers a competitive salary, depending on qualifications and experience. The City participates in the Texas Municipal Retirement System (TMRS) at a seven percent employee deposit rate, with a 2:1 City match. A full range of leave and insurance benefits is also provided. Tuition Reimbursement and discounted Das Rec membership is available.

APPLICATION PROCESS

For more information about the City of New Braunfels, visit the website at www.nbtexas.org. Apply online at: https://www.governmentjobs.com/careers/cityofnewbraunfels
A resume and responses to screening questions are required.

The City of New Braunfels is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.