



PUBLIC LIBRARY

2.22 - TexShare Card Policy

Eligibility: In order to obtain a TexShare card from the New Braunfels Public Library (NBPL), patrons must be over the age of fifteen, be a registered cardholder for at least two months and must also be in good standing without overdue items, fines or fees.

Visiting TexShare card holders may apply for borrowing privileges at the New Braunfels Public Library by presenting a valid TexShare Card, providing an acceptable form of address verification such as a current Texas driver's license, official D.P.S. identification card or a student ID with address and filling out a written application. NBPL library privileges will be granted for a period not to exceed one year or past the due date of the TexShare card.

Limitations: TexShare cardholders may borrow up to three (3) items at a time. TexShare cardholders are not eligible to use the New Braunfels Public Library's interlibrary loan, patron request services or material holds (requests) service.

Card Availability: New Braunfels Public Library cardholders may request a TexShare card or visiting TexShare cardholders may apply for a library card at the Service or Help Desks during regular library hours.

Returns: Borrowers are responsible for returning materials directly to the New Braunfels Public Library, either to the inside or outside book drops, the Westside Community Center library or the RIOmobile. New Braunfels Public Library cannot return materials that NBPL TexShare cardholders borrow from other libraries.

Overdue: Overdue notices are provided as a courtesy. Borrowers are responsible for all overdue fines. Standard library procedures will be followed to recover any materials lost by TexShare borrowers. Should these fail, the "home" library of the TexShare patron will be billed for the materials.

Borrowing policies – general: New Braunfels Public Library lending periods, overdue charges, notifications, and lost or damaged materials policies shall apply to all TexShare cardholders. NBPL TexShare cardholders shall abide by the lending policies of the libraries that grant them borrowing privileges under this program. If an NBPL TexShare cardholder is in arrears to another library, charges will be settled by NBPL as the "home library" and then assessed to the NBPL cardholder. Library privileges will be suspended until the matter is resolved.

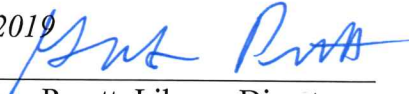
*ADOPTED
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Amy Stone, President

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Gretchen Pruett, Library Director