



PLANNING

PLAT EXTENSION APPLICATION
Planning and Community Development
550 Landa Street, New Braunfels TX 78130
(830) 221-4050
www.nbtexas.org

Case No.: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Applicant (if different than owner) \*: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Office: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Subdivision name: \_\_\_\_\_

City Limits: [ ] In [ ] Out - County: [ ] Comal [ ] Guadalupe - School Dist: [ ] CISD [ ] NBISD [ ] \_\_\_\_\_ (specify)

Is any part of the property in a floodplain? [ ] Yes [ ] No

Pursuant to Chapter 118-32 (L)

The Planning Director may upon application extend approval of a final plat for an additional 12 months. At the end of this 12 month extension the final plat approval shall be revoked in writing by the City to the applicant unless (i) extended by the Planning Commission upon application by the applicant in accordance with the Planning Commission approved meeting schedule, or (ii) subdivision development has begun, or (iii) surety has been provided for in accordance with this Chapter.

Submittal Requirements

- [ ] Copy of Plat as approved
[ ] Letter indicating reason for extension
[ ] A \$206 fee is imposed upon applicants when applying for a plat extension.

Signed: \_\_\_\_\_
Applicant/Agent\*

Date: \_\_\_\_\_

\*If applicant is person other than owner, a letter of authorization must be provided from owner. Signature indicates authorization for plat application and acceptance of waiver statement.

FOR OFFICE USE ONLY

Date completed application received: \_\_\_\_\_ Received by: \_\_\_\_\_

Date of Approval: \_\_\_\_\_ By: \_\_\_\_\_

Date of Denial: \_\_\_\_\_ By: \_\_\_\_\_

Comments: \_\_\_\_\_



**2019  
PLANNING COMMISSION MEETING CALENDAR  
Council Chambers  
6:00 p.m.**

Meeting Date (Tuesday unless otherwise noted)	Application Submittal Deadline for Plats <sup>1</sup> Zone Changes and SUPs <b>MONDAY by NOON</b>	Administrative Completeness (Rejection Notification) Tuesday by 5:00 p.m.	Administrative Completeness Grace Period Deadline Wednesday by 3:00 p.m.	Plat Comments Distributed	Last Date Zoning Signs Must be Placed on Property	Meeting Date for Plat Re-submittals <sup>2</sup> & Agenda Reports Complete
January 8	<b>Nov. 19, 2018</b>	Nov. 20, 2018	Nov. 21, 2018	Dec. 7, 2018	Dec. 17, 2018	Dec. 18, 2018
February 5	<b>Dec. 20, 2018 (Thu)</b>	<b>Dec. 21, 2018 (Fri)</b>	Dec. 26, 2018	Jan. 11	Jan. 21	Jan. 22
March 5	<b>Jan. 18 (Fri)</b>	Jan. 22	Jan. 23	Feb. 8	Feb. 18	Feb. 19
April 2	<b>Feb. 15 (Fri)</b>	Feb. 19	Feb. 20	March 8	March 18	March 19
May 7	March 25	March 26	March 27	April 12	April 22	April 23
June 4	April 22	April 23	April 24	May 10	May 20	May 21
July 2	May 20	May 21	May 22	June 7	June 17	June 18
August 6	June 24	June 25	June 26	July 12	July 22	July 23
September 4 <sup>3</sup> (Wed)	July 22	July 23	July 24	Aug. 9	Aug. 19	Aug. 20
October 2 <sup>4</sup> (Wed)	Aug. 19	Aug. 20	Aug. 21	Sept. 6	Sept. 16	Sept. 17
November 5	Sept. 23	Sept. 24	Sept. 25	Oct. 11	Oct. 21	Oct. 22
December 3	Oct. 21	Oct. 22	Oct. 23	Nov. 8	Nov. 18	Nov. 19
January 7, 2020	<b>Nov. 21 (Thu)</b>	<b>Nov. 22 (Fri)</b>	<b>Nov. 25 (Mon)</b>	Dec. 13	Dec. 23	<b>Dec. 20 (Fri)</b>
February 4, 2020	<b>Dec. 18 (Wed)</b>	<b>Dec. 19 (Thu)</b>	<b>Dec. 20 (Fri)</b>	Jan. 10, 2020	Jan. 20, 2020	Jan. 21, 2020

<sup>1</sup> For purposes of the 30-day deadline for plat approval, your plat application is considered accepted after being checked for completeness with city code standards on the Plat Comments Distributed date.  
<sup>2</sup> To remain on meeting agenda, no additional revisions to the plat or new documents requiring review can be submitted at this meeting.  
<sup>3</sup> Meeting moved from Tuesday to Wednesday due to Budget meetings.  
<sup>4</sup> Meeting moved from Tuesday to Wednesday due to Tx National Night Out.